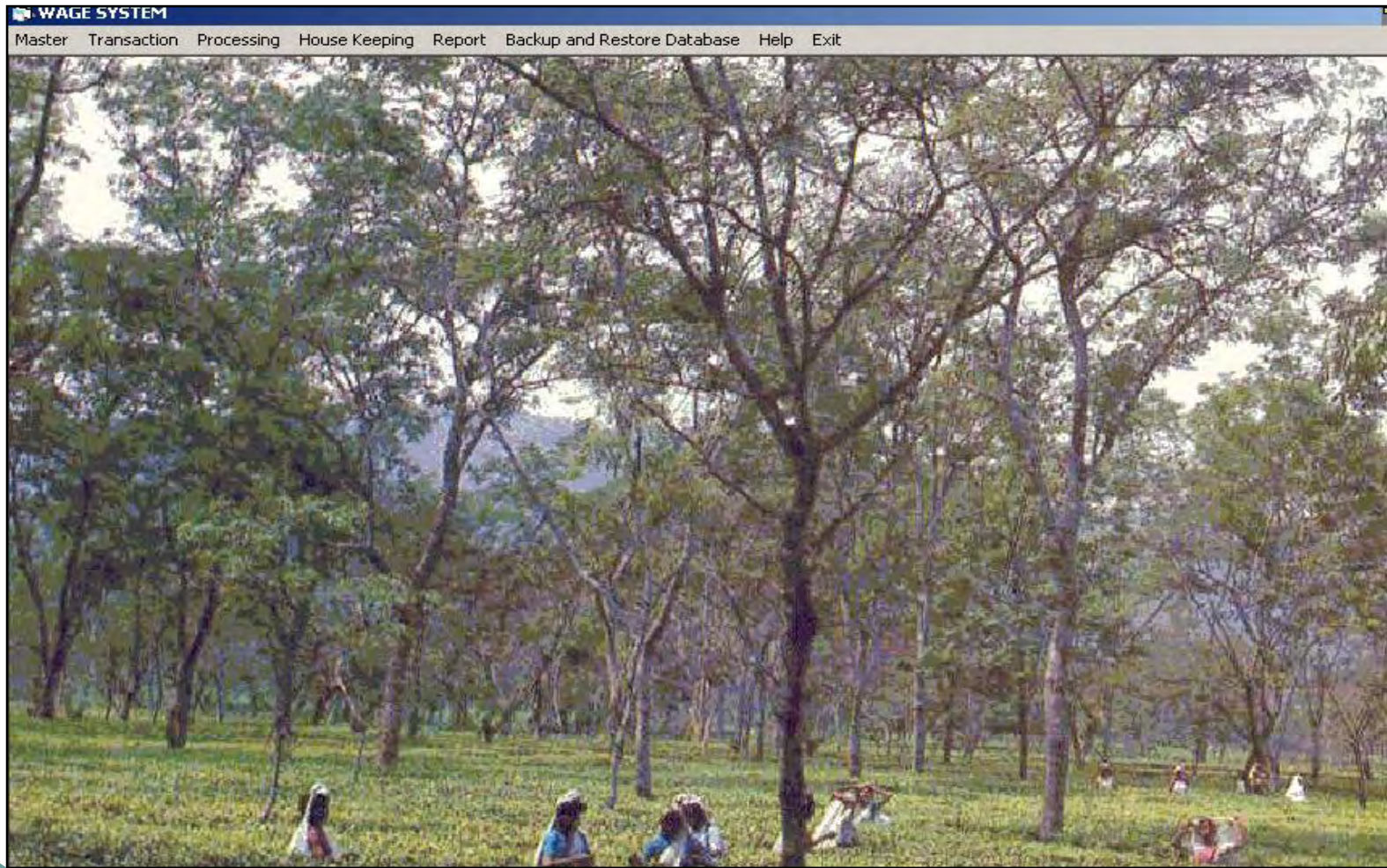


TEAPAC MILLENIUM EDITION

An Enterprise Software Solution for the Tea Industry



What systems do most tea estates run today?

- Manual systems – registers and books no computers
- Some computer data crunched on Word / Excel spreadsheets for reporting
- DOS/Foxpro/Cobol software packages
 - for payroll, stores, accounting
 - may or may not be integrated
 - usually developed in the late 80s/90s
 - reaching end of life and to be replaced

Issues with Legacy Systems

- **Obsolescence** of operating system DOS: new computers (Intel Core 2 duo etc.) and new OS (Microsoft Vista/ Windows 7) do not support DOS and Foxbase/Foxpro programs
- **Database Security** – data can be modified/deleted without proper authorisation as database is open.
- Usually **batch processing** so up to date information available after month end and not **real time**.
- **Duplication of data entry**- stores data again entered in accounts and green leaf data posted in factory module etc. Due to this problems of checking and reconciliation of data
- **Delays** in monthly closing/ final accounts – audit is often completed 4-6 months after year ending.
- **MIS** reports for **HO** often **collate information from various sources** and it is time consuming and not always accurate.

RDG Teapac ERP System Overview

- **Tea Estate Modules**

- Payroll – Labour and Staff
- Inventory
- Accounting and 3M Statement of Monthly Expenditure
- Field
- Manufacturing
- Budgeting

- **Head Office Modules**

- Tea Sales – Auction Sales, Consignment Sales, Private Sales.
- Purchases including Procurement for tea estates
- Accounting including integration of estate accounts in HO books
- MIS

System Requirements

- Teapac works on a client server platform under LAN
- You need one server and you need to connect the client machines to that server
- You can have as many client machines as you need e.g. one at Stores, Accounts, Factory, Manager's desk etc.

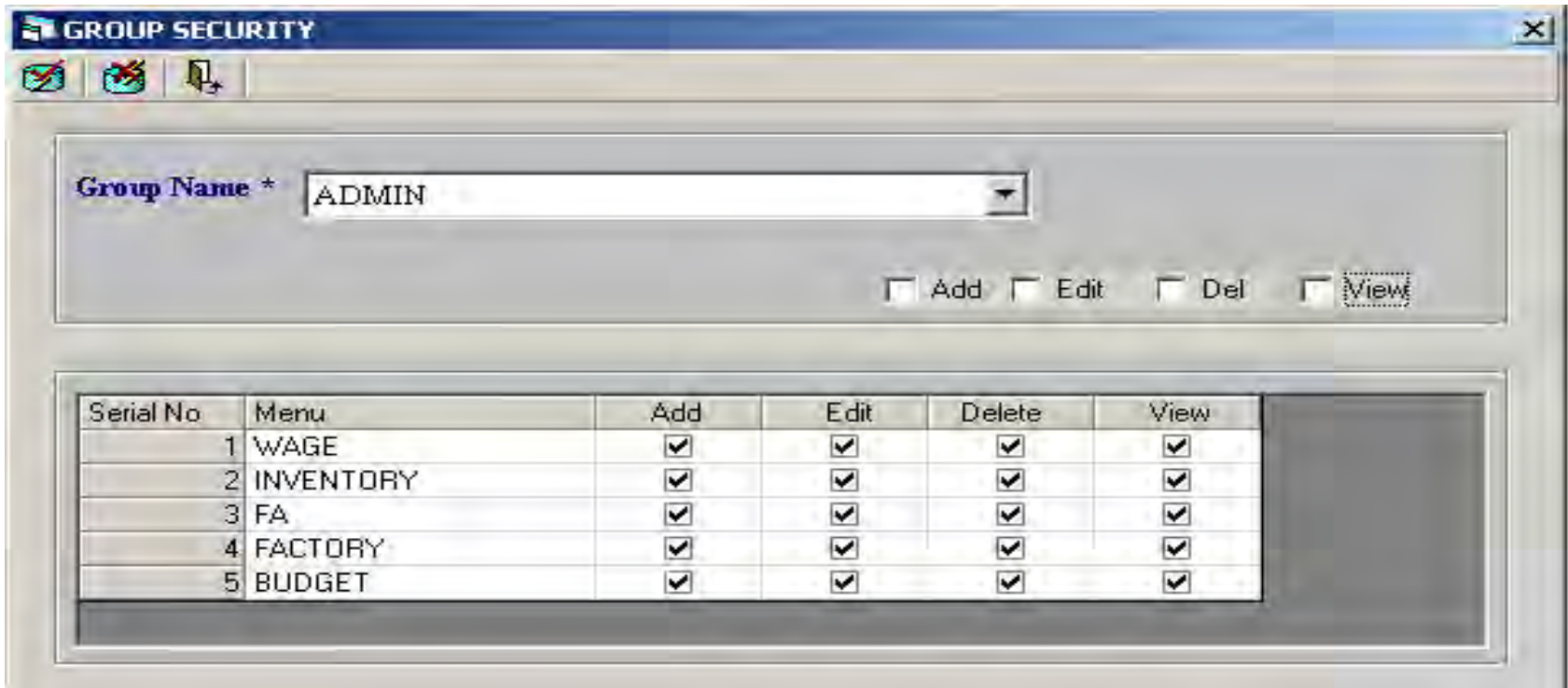
Technicals

- Back-end : Works on MS-Windows 2000/2003 Server or Windows XP Professional & MS-SQL Server.
- The front-end, i.e., client application: MS-Windows XP based nodes, developed using MS-Visual Basic & uses Crystal Reports 8.0 to generate MIS reports

Advantages of Teapac

- **Integrated, single point** entry: updated automatically by the system to the different modules as needed. No duplication of data entry
- **Security** - password protected security system
- Ease of use – windows based, menu driven, no complex commands, real time software.
- **Reduction** in ration cost, **unproductive** mandays, tight control over labour and overall cost savings.
- Easy to customise and maintain – reports can be added as needed.
- Integrated with Head Office accounting and MIS systems
- Can be **connected to Head Office** through VSAT system or broadband internet
- Developed on the basis of **best industry practices** for the tea industry with efficient internal controls

Group Security Information



The screenshot shows a window titled "GROUP SECURITY". It features a dropdown menu for "Group Name *" with "ADMIN" selected. Below the dropdown are four checkboxes: "Add", "Edit", "Del", and "View". At the bottom is a table with columns: "Serial No", "Menu", "Add", "Edit", "Delete", and "View". The table lists five modules: WAGE, INVENTORY, FA, FACTORY, and BUDGET, each with checkboxes in the "Add", "Edit", "Delete", and "View" columns.

Serial No	Menu	Add	Edit	Delete	View
1	WAGE	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	INVENTORY	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3	FA	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	FACTORY	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	BUDGET	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

- Multilevel password protection security system, access control permissions, user and administrator rights
- Users can be given or denied access to individual modules with options for add, edit, delete, view etc.

Payroll

- Based on the industry wide practices followed by tea plantations in Assam, Darjeeling and Dooars
- Flexible wage periods can be system defined
- Data can be imported seamlessly from Autopay and Easyweigh Weighment systems
- Detailed information on housing, census and welfare
- Complete control over rations
- Fully Integrated with other modules

Garden Information

- Flexible wage periods can be defined by the user estate

The screenshot shows a software window titled "Garden Information". It contains a toolbar with icons for file operations and a main form area. The form has two columns of input fields. The left column contains: "Company Code" (C1), "Garden Code" (G1), "Garden Address *" (P.O. MOHEEMA, DIST. GOLAGHAT, ASSAM 785626), and "Wage Period *" (14). The right column contains: "Company Name" (DOOTERIAH AND KALEIVALLEY TEA ESTATES), "Garden Name" (MOHEEMA TEA ESTATE), "Garden Phone", "Garden Email", "Advisor Name" (MR.), "Manager Name *" (MR. JAGJIT SING), and "Maternity Wage Period *" (14).

Company Code	C1	Company Name	DOOTERIAH AND KALEIVALLEY TEA ESTATES
Garden Code	G1	Garden Name	MOHEEMA TEA ESTATE
Garden Address *	P.O. MOHEEMA	Garden Phone	
	DIST. GOLAGHAT	Garden Email	
	ASSAM 785626	Advisor Name	MR.
		Manager Name *	MR. JAGJIT SING
Wage Period *	14	Maternity Wage Period *	14

Pay Book Information

- Multiple pay book for different categories of workers

Paybook Information

Company Code C1 Company Name DOOTERIAH AND KALEJVALLEY TEA ESTATES

Garden Code G1 Garden Name MOHEEMA TEA ESTATE

Division No. D1 Division Name MOHEEMA DIVISION

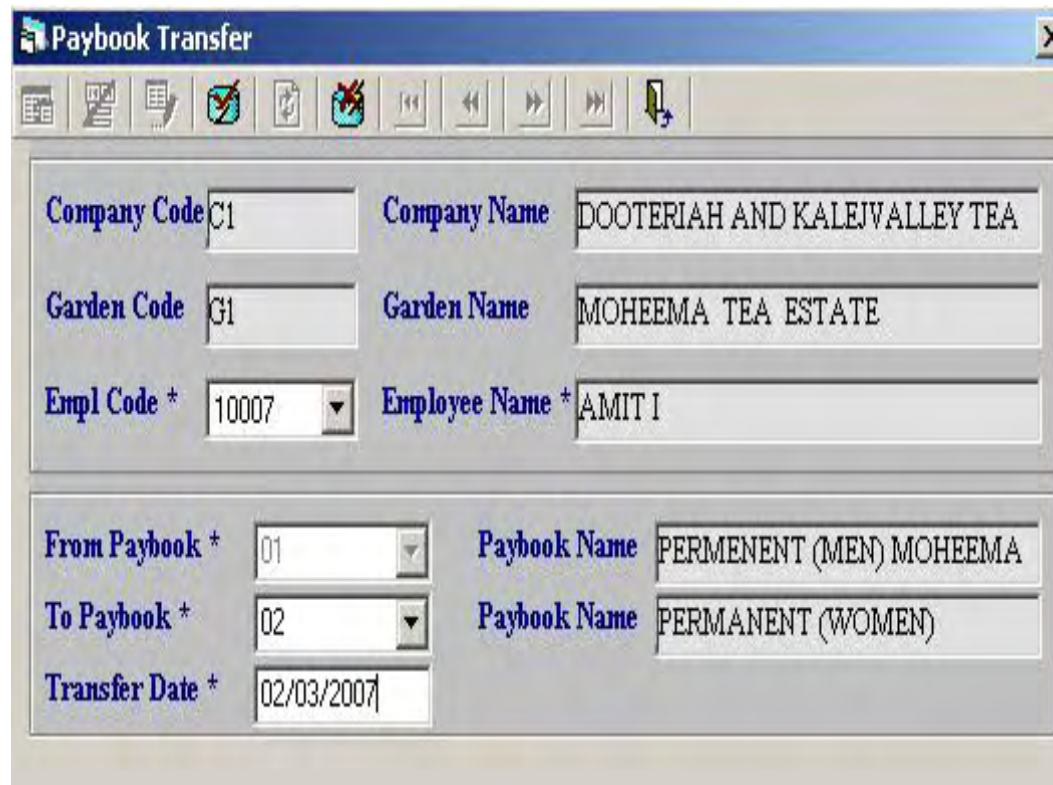
Paybook Code * 2 Paybook Name * PERMANENT (WOMEN) MOHEEMA DIVISION

Incharge * ASST MANAGER

Location MOHEEMA T E

Pay Book Transfer

- System can transfer workers from one paybook to another e.g factory to field / field to factory



The screenshot shows a software window titled "Paybook Transfer". It contains several input fields for transferring workers between paybooks. The fields are organized into two main sections. The top section includes fields for Company Code (C1), Company Name (DOOTERIAH AND KALEJVALLEY TEA), Garden Code (G1), Garden Name (MOHEEMA TEA ESTATE), Empl Code * (10007), and Employee Name * (AMIT I). The bottom section includes fields for From Paybook * (01), To Paybook * (02), Transfer Date * (02/03/2007), and two Paybook Name fields (PERMENENT (MEN) MOHEEMA and PERMANENT (WOMEN)).

Company Code	C1	Company Name	DOOTERIAH AND KALEJVALLEY TEA
Garden Code	G1	Garden Name	MOHEEMA TEA ESTATE
Empl Code *	10007	Employee Name *	AMIT I
From Paybook *	01	Paybook Name	PERMENENT (MEN) MOHEEMA
To Paybook *	02	Paybook Name	PERMANENT (WOMEN)
Transfer Date *	02/03/2007		

Task to be set up for Plucking

Wage Activity Information

Company Code: B1 Company Name: BOKAHOLA TEA ESTATE
Garden Code: BK Garden Name: BOKAHOLA TEA

Activity Code *: 477 **Create A/C Head**
Description *: PLUCKING TICCA Sex: A
Pay of Post: Min Task (per day) *: 21 Task Unit: KG
Activity Type: PLUCKING
Additive Applicable: ☒ Action for Less Work: U
Plucking(J): 24.58 Additive Rate: ☐ Daily ☒ Unit
Additive Rate: 0.27 ☒ Plucking Ticca ☐ Plucking Ticca With Exgr ☐ Tipping
☐ Factory ☐ Unproductive

- Task to be set up for Plucking
- In case of Factory activities check box to be enabled to compute Factory mandays

Worker Attendance Entry

Worker Daily Attendance

Company Code C1 Name MANABARRIE TEA CO.LTD
Garden Code G1 Name KACHARIGAON TEA ESTATE
Wage Date 21/11/2009 PayBook No 01 No Bela 1

EMPLOYEE CODE	NAME	ACCOE	ACNAME	Bela1	Sec1	Bela2	Sec2	Bela3	Sec3
10001	ARUN-1	131	PLUCKING (TICCA)	16	14-SEC				

Wage

Do you want to save?

Yes No

- Attendance entry can be made for 3 weighments (If Autopay/Easy Weigh not present)

Ration Setup - Workers and Staff

- Flexible ration set up for workers and dependents
- Can be fully customized depending on current ration norms is in use

Ration Setup for Staff/Worker

Company Code: C1 Company Name: DOOTERIAH AND KALEIVALLEY TEA ESTATES

Garden Code: G1 Garden Name: MOHEEMA TEA ESTATE

Staff/Worker: Worker Item Code: FS001 RICE

Days Present	Worker	Adult	Child
1	0	0	0
2	0	0	0
3	0.816	0.609	0.304
4	1.088	0.812	0.406
5	1.36	1.015	0.507

Worker (KG): 0.816

Adult (KG): 0.609

Child (KG): 0.304

Census Data for Worker/Staff

Census Master

Main Employee

BK -BOKAHOLA T.E | 02:PERMANENT WO | Emp Code | 11128

Depend Employee

	Division	Paybook	Empl Code	Empl Name	Depend Div	DI	D	Demp Name	Srln	DOB	Relation	Sex	School Go	Age	Line	House	Active Fl
1	BK -BOKAHOLA	02:PERMANENT W	11128	ACHOKA 2				RUHIT	1	01/01/1995	SON	B	N	13	BK	128	<input checked="" type="checkbox"/>
2	BK -BOKAHOLA	02:PERMANENT W	11128	ACHOKA 2				BIMAL	2	01/02/2001	SON	B	N	7	BK	128	<input type="checkbox"/>

- Separate master for worker/Staff.
- Dependants are linked with the Master Employee for census and ration operation.

Paybook wise Census Register

MAHIMA TEA ESTATES PVT.LTD MOHEEMA TEA ESTATE PAYBOOKWISE FOR WORKERS														
BASED ON CENSUS TAKEN ON 23/05/2007														
House No.	House Type	Emp No.	Emp Nam	paybook	Emp D.O.B.	Emp Status	PF No.	Name Of Dependents	Age	Relation	Spouse	Child 2-7	School Going 6-21	Adult 18-16
059	KUTCHA HOUSE	10001	ADHOR	01	01/01/1969	PERMANENT	1660	JANO	9Years 4Months	WIFE	1			
				01				JTEN	7Years	SON			1	
				01				KORMOKAR	5Months					
				01				MOINA	10Years	DAUGHTER			1	
				01				KARMAKAR	4Months					
				01				BORUN	3Years	SON		1		
060		10002	AGHANA	01	01/01/1952		1387	KARMAKAR	5Months					
				01				SONY	20Years	FATHER			1	
				01				PUTULI	35Years	WIFE	1			
				01				BHATI	10Years	SON				1
				01				SONU	8Years	SON				1
				01				FULMONI	5Months					
309		10003	AJAY NO3	01	01/01/1984		2096	NITU	18Years 5Months	WIFE	1			
				01				DARVY	60Years	FATHER				
				01				GALI	5Months	SON				1
				01				BUTLU	10Years 5Months	SISTER				1
				01				ANANTI TANTI	20Years 5Months	WIFE	1			
				01				ANGITA TANTI	6Years 5Months	DAUGHTER			1	
195		10004	AJAY PL	01	01/01/1983		2061	MAINA	33Years	WIFE	1			
				01										
244		10005	AJIT NO4	01	01/01/1978		1996							

- Census book can be prepared paybook wise, line wise and house wise with full details of workers and dependants

Worker House Information

- Detailed worker housing records
- Linked with Head of the family and the line no

The screenshot shows a software window titled "Worker House Information". It contains a form with the following fields and values:

Company Code	C1	Company Name	DOOTERIAH AND KALEJVALLEY TEA		
Garden Code	G1	Garden Name	MOHEEMA TEA ESTATE		
House No *	4	Head Of Family	[Dropdown]	Line Code *	MN
House Type *	KUTCHA				
House Length		Built Year	1984		
House Width		House Details			
House Height		Other Construction	NOT AVAILABLE		
No of Points					

Worker House Repair Information

- Housing repair information is recorded in the system house number wise and an Yearly expenditure can be calculated house wise

The screenshot shows a software window titled "Worker House Repair Information". It contains several input fields for recording repair data. The fields are organized as follows:

Field	Value
Company Code	C1
Company Name	DOOTERIAH AND KALEJVALLEY TEA ESTATES
Garden Code	G1
Garden Name	MOHEEMA TEA ESTATE
House No *	003
Repair Date *	02/01/2007
Repair Cost *	2500
Repair Type *	partly repa
Description	LABOUR COST & METERIAL CHARGE

At the bottom right of the form is a button labeled "Voucher Posting".

Unproductive Mandays

Wage Activity Information

Company Code: B1 Company Name: BOKAHOLA TEA ESTATE

Garden Code: BK Garden Name: BOKAHOLA TEA

Activity Code *: 019 **Create A/C Head**

Description *: HOSPITAL Sex: A

Pay of Post: Min Task (per day) *: 1 Task Unit: ACRE

Activity Type: BUILDING REPAIR Additive Rate: ☐ Daily ☐ Unit

Additive Applicable: ☐ Action for Less Work: N

Plucking(J): 0

Additive Rate: 0 ☐ Plucking Ticca ☐ Plucking Ticca With Exgr ☐ Tipping

☐ Factory ☒ Unproductive

- In the case of unproductive the check box is to be enabled to compute unproductive mandays report

Daily Kamjari Report

MANABARRIE TEA CO.LTD

ACTIVITY WISE MANPOWER REPORT FROM

20/3/2009

To 20/3/2009

Run Date 02/07/2009

To Da

FACTORY DIVISION

0002	STAFF										
		Per Men	Per Women	Per Ado	Today Total (P)	Todate Total (P)	Temp Men	Temp Wom	Temp Adol	Today Total (P)	
030	BUNGALOW SERVANTS	1.00	0.00	0.00	1.00	274.00	0.00	0.00	0.00	0.00	0.00
029	CARPENTERS	1.00	0.00	0.00	1.00	772.00	0.00	0.00	0.00	0.00	0.00
Activity Wise Total		2.00	0.00	0.00	2.00	1,658.00	0.00	0.00	0.00	0.00	0.00
0003	REPLANTING										
		Per Men	Per Women	Per Ado	Today Total (P)	Todate Total (P)	Temp Men	Temp Wom	Temp Adol	Today Total (P)	
Activity Wise Total		0.00	0.00	0.00	0.00	4.00	0.00	0.00	0.00	0.00	0.00
0004	CULTIVATION										
		Per Men	Per Women	Per Ado	Today Total (P)	Todate Total (P)	Temp Men	Temp Wom	Temp Adol	Today Total (P)	
Activity Wise Total		0.00	0.00	0.00	0.00	192.00	0.00	0.00	0.00	0.00	0.00
0008	MEDICAL EXPENSES										
		Per Men	Per Women	Per Ado	Today Total (P)	Todate Total (P)	Temp Men	Temp Wom	Temp Adol	Today Total (P)	
Activity Wise Total		0.00	0.00	0.00	0.00	13.00	0.00	0.00	0.00	0.00	0.00
0009	MANUFACTURING (PLUCKING)										
		Per Men	Per Women	Per Ado	Today Total (P)	Todate Total (P)	Temp Men	Temp Wom	Temp Adol	Today Total (P)	
Activity Wise Total		0.00	0.00	0.00	0.00	31.00	0.00	0.00	0.00	0.00	0.00
0010	OTHER										
		Per Men	Per Women	Per Ado	Today Total (P)	Todate Total (P)	Temp Men	Temp Wom	Temp Adol	Today Total (P)	
144	CLEARING FACTORY & C	2.00	0.00	0.00	2.00	411.00	0.00	0.00	0.00	0.00	0.00
142	MANUFACTURING & PA	10.00	0.00	0.00	10.00	2,594.00	0.00	0.00	0.00	0.00	0.00
139	TEA SIRDARS	1.00	0.00	0.00	1.00	268.00	0.00	0.00	0.00	0.00	0.00
140	FACTORY CHOWKIDAR	5.00	0.00	0.00	5.00	1,559.00	0.00	0.00	0.00	0.00	0.00
Activity Wise Total		18.00	0.00	0.00	18.00	4,832.00	0.00	0.00	0.00	0.00	0.00
0014	BUILDING (REP. & MAINTENANCE)										
		Per Men	Per Women	Per Ado	Today Total (P)	Todate Total (P)	Temp Men	Temp Wom	Temp Adol	Today Total (P)	

Productive vs Unproductive Summary

PRODUCTIVE vs UNPRODUCTIVE MANDAYS SUMMARY

ABHOLJAN T.E -- FROM DATE : 15/03/2009 - 28/03/2009

01/06/2009

DATE	PRODUCTIVE MANDAYS	%	UNPRODUCTIVE MANDAYS	%	TOTAL MANDAYS
15/03/2009	1.00	100.00	0.00	0.00	1.00
16/03/2009	310.00	95.38	15.00	4.62	325.00
17/03/2009	328.00	95.91	14.00	4.09	342.00
18/03/2009	326.00	95.74	14.50	4.26	340.50
19/03/2009	328.00	94.93	17.50	5.07	345.50
20/03/2009	329.00	94.00	21.00	6.00	350.00
21/03/2009	332.50	94.06	21.00	5.94	353.50
22/03/2009	0.00	0.00	0.00	0.00	0.00
23/03/2009	305.50	94.14	19.00	5.86	324.50
24/03/2009	315.00	94.59	18.00	5.41	333.00
25/03/2009	318.50	93.27	23.00	6.73	341.50
26/03/2009	325.00	93.39	23.00	6.61	348.00
27/03/2009	326.00	93.41	23.00	6.59	349.00
28/03/2009	327.00	94.51	19.00	5.49	346.00
	3,871.50	94.44	228.00	5.56	4,099.50

Mandays Analysis

Descending Order

MAN DAYS ANALYSIS REPORT

BK -BOKAHOLA T.E From : 01/02/2009 To 14/02/2009

Mandays Type : Permanent And Temporary Activity Type : Productive And Unproductive

Wage Code	Description	Mandays	Per (%)
186	BUNGLOW SERVANTS	477.00	23.93
084	PRUNING -LP	351.00	17.61
090	CHEELING COLD WEATHER	216.00	10.84
553	PESTICODE	195.00	9.78
177	GARDEN CHOWKIDAR	166.50	8.35
227	MISC.	75.50	3.79
449	SEIVING SOIL	65.50	3.29
174	DRIVERS	49.00	2.46
258	SERVANTS	48.00	2.41
089	DEFOILATION/HAND LEVELL	38.00	1.91
003	VERMI COMPOSE	34.00	1.71
094	LEVELING GROUND	32.00	1.61
273	MATERNITY	28.00	1.40
379	FACTORY MISE WORK	25.00	1.25
425	WORK AT H O OFFICE	24.00	1.20
423	JUGALI FOR MISC. WORK	23.00	1.15
180	FACTORY CHOWKIDAR	21.00	1.05
369	CLEANING FACTORY	17.50	0.88
143	PLANTING	16.00	0.80
373	MISTRY JUGALI	12.00	0.60
190	SWEEPER	12.00	0.60
194	GODOWN JUGALI	12.00	0.60
195	PANIWALLA	10.00	0.50
391	MACHINE JUGALI	9.00	0.45
098	HAND WEEDING	6.00	0.30
265	DHUBI	6.00	0.30
381	JUGALI LEAF CARRYING TRA	5.00	0.25
142	STAKING/PITTING	5.00	0.25
393	WATER PUMP	4.00	0.20

Leave Data for Staff & Workers

Leave Information for Staff / Worker

Company Code: B1 Company Name: BOKAHOLA TEA ESTATE
Garden Code: BK Garden Name: BOKAHOLA TEA
Staff / Worker: Worker

Leave Code *: 277 Leave Name *: SICK WITH PAY
Leave/Year *: 14 Sex: All Leave Carry Forward: No
Cumulative Balance: 0 Applicable for Temporary Worker: No Leave Cumulative Year: 0
Encashable: No Minimum Balance For Encash: 0
Allow Ration for Leave: Yes Ration Rate: Subsidy

☐ Maternity Leave
☒ Payment On Sick Leave
☐ Payment On Annual Leave
☐ Payment On FC

- Master setup for different kinds of leave
- Accounting of leave separately for different types like maternity, sick, etc.

Worker Leave Status Report

BK -BOKAHOLA T.E

WORKER LEAVE STATUS FOR THE YEAR :

RunDate : 07/05/2009

Paybook No.	Employee Code	Employee Name	Leave Code	Leave Description	Leave Days	Leave Taken	Leave Balance
01	PERMANENT MEN BOKAHOLA T.E						
	11018	GONESH 2	271	LEAVE WITHOUT PAY	14	11	3.00
	11064	HONE	271	LEAVE WITHOUT PAY	14	13	1.00
	11111	BIKASH	271	LEAVE WITHOUT PAY	14	14	0.00
	11021	KHATRA	271	LEAVE WITHOUT PAY	14	13	1.00
	11324	PRONOB TOSSA	271	LEAVE WITHOUT PAY	14	4	10.00
	11056	AMIRIT (NEW) 2	271	LEAVE WITHOUT PAY	14	12	2.00
	11092	SOMESWAR	271	LEAVE WITHOUT PAY	14	14	0.00
	11038	SENIRAM	271	LEAVE WITHOUT PAY	14	11	3.00
	11103	DHONI NAYAK	271	LEAVE WITHOUT PAY	14	10	4.00
	11013	DHON SING	271	LEAVE WITHOUT PAY	14	13	1.00
	11048	ANONTO (NEW)	271	LEAVE WITHOUT PAY	14	13	1.00
	11084	NOBIN	271	LEAVE WITHOUT PAY	14	10	4.00
	11005	BISONATH 2	271	LEAVE WITHOUT PAY	14	13	1.00
	11076	MOHENDRA-II	271	LEAVE WITHOUT PAY	14	11	3.00
	11051	CHITRA (NEW) 2	271	LEAVE WITHOUT PAY	14	14	0.00
	11123	AKASH	271	LEAVE WITHOUT PAY	14	12	2.00
	11312	DEBANADO (1)	271	LEAVE WITHOUT PAY	14	1	13.00
	11068	MANIK 2	271	LEAVE WITHOUT PAY	14	14	0.00
	11033	ROBIN 2	271	LEAVE WITHOUT PAY	14	13	1.00
	11043	SOHADEB	271	LEAVE WITHOUT PAY	14	11	3.00
	11115	LAKHIRAM 5	271	LEAVE WITHOUT PAY	14	12	2.00
	11096	SONARAM MANKI	271	LEAVE WITHOUT PAY	14	14	0.00
	11071	SONGRAM (B)	271	LEAVE WITHOUT PAY	14	8	6.00
	11025	KOLARAM 2	271	LEAVE WITHOUT PAY	14	7	7.00
	11309	SRIDHOR	271	LEAVE WITHOUT PAY	14	8	6.00

Workers Welfare Items

Welfare Items Issue Screen

Select Date and Paybook

Division No: BK -BOKAHOLA T.E. PayBook No: 02:PERMANENT W Issue Date: 05/05/2009

Give To All: ☒ BLANKET Qty Sanctioned: 1

Empl Code	Empl Name	BLANKET	UMBRELL	CHAPPAL
11127	AHILYA 1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
11128	ACHOKA 2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
11129	ARUNA-1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
11130	ARNAPURNA	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
11131	ASSA-1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
11132	AMULYA	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
11133	AMBI 1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
11134	AHILYA 2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
11135	APASWARI (NEW)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
11136	AMBIKA	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
11137	ANJONA 3	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
11138	ANITA 1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
11139	BINA 2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
11140	BOGI 1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
11141	BHADORI	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
11142	BOSONTI	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
11143	BINA 5	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

- Welfare items like Firewood, Blankets, Umbrellas, Chappals, Aprons etc. can be issued through the system.

Worker Welfare Issue Report

WORKER WELFARE REPORT

Run Date 5/7/2009

02:PERMANENT WOMEN BOKAHOLA T.E

For Year 2009

EMPL CODE	EMPL NAME	ISSUE DATE	ITEM NAME	ISSUE QUANTITY
11127	AHILYA 1	06/05/2009	BLANKET	1.00
		06/05/2009	UMBRELLA	1.00
		06/05/2009	CHAPPAL	1.00
11128	ACHOKA 2	06/05/2009	BLANKET	1.00
		06/05/2009	UMBRELLA	1.00
		06/05/2009	CHAPPAL	1.00
11129	ARUNA-1	06/05/2009	BLANKET	1.00
		06/05/2009	UMBRELLA	1.00
		06/05/2009	CHAPPAL	1.00
11130	ARNAPURNA	06/05/2009	BLANKET	1.00
		06/05/2009	UMBRELLA	1.00
		06/05/2009	CHAPPAL	1.00
11131	ASSA-1	06/05/2009	BLANKET	1.00
		06/05/2009	UMBRELLA	1.00
		06/05/2009	CHAPPAL	1.00
11132	AMULYA	06/05/2009	BLANKET	1.00
		06/05/2009	UMBRELLA	1.00
		06/05/2009	CHAPPAL	1.00

Report showing welfare items issued to workers

Medical Assistance For Non Workers

Medical Assistance For Worker

Company Code	B1	Company Name	BOKAHOLA TEA ESTATE	
Garden Code	BK	Garden Name	BOKAHOLA TEA	
Employee Code *	11002	Employee Name	ASMON	

Patient Details

Patient Name *	99 : OTHERS	MRITUNJAY		
Date Of * Admission	10/10/2009	Relationship	OTHERS	
Date Of * Discharge	10/10/2009	Bill Number	WBK-01/1102	Bill Amount 500
Billing Date	10/10/2009	No Of Installment	10	Installment Amount 50
Realized Amount		Stop Deduction	No	

Voucher Posting

- Details of medical assistance provided to non workers are recorded.
- System of deducting Medical Advance from worker wages in installments if necessary.

Pluckers Range Report

BOKAHOLA TEA ESTATE

BOKAHOLA TEA

PLUCKER'S RANGE REPORT DATED - 25/04/2009 [RANGE 0 TO 15] FOR BOKAHOLA T.E - PERMANENT

REPORT PRINTED ON 01-06-2009

CODE	NAME	CATAGORY	SEX	DIVISION NAME	PLUCKED IN KGs
PAYBOOK 01	PERMANENT MEN BOKAHOLA T.E				
11002	ASMON	PERMANE	Male	BOKAHOLA T.E	14.00
11011	BOSONTO 1	PERMANE	Male	BOKAHOLA T.E	9.00
11013	DHON SING	PERMANE	Male	BOKAHOLA T.E	9.00
11034	RAJEN 1	PERMANE	Male	BOKAHOLA T.E	10.00
11039	SUNIL 1	PERMANE	Male	BOKAHOLA T.E	11.00
11049	MOHENDRA (NEW)	PERMANE	Male	BOKAHOLA T.E	9.00
11063	PROHLAD 3	PERMANE	Male	BOKAHOLA T.E	10.00
11065	LOKHIRAM 2	PERMANE	Male	BOKAHOLA T.E	9.00
11066	DEBO	PERMANE	Male	BOKAHOLA T.E	14.00
11097	SAGOR MOLLIK 2	PERMANE	Male	BOKAHOLA T.E	9.00
11099	BALI GUWALA	PERMANE	Male	BOKAHOLA T.E	12.00
11101	BUBUL TANTI	PERMANE	Male	BOKAHOLA T.E	11.00
11107	JOYRAM BHUYAN 3	PERMANE	Male	BOKAHOLA T.E	11.00
11114	GOPAL 5	PERMANE	Male	BOKAHOLA T.E	14.00
11115	LAKHIRAM 5	PERMANE	Male	BOKAHOLA T.E	10.00
11123	AKASH	PERMANE	Male	BOKAHOLA T.E	15.00
11125	GONESH 6	PERMANE	Male	BOKAHOLA T.E	5.00
11126	UTTAM 2	PERMANE	Male	BOKAHOLA T.E	11.00
11308	ROTTON	PERMANE	Male	BOKAHOLA T.E	11.00
11326	KANDRA	PERMANE	Male	BOKAHOLA T.E	10.00
11327	POSUWA 3	PERMANE	Male	BOKAHOLA T.E	12.00
					226.00
PAYBOOK 02	PERMANENT WOMEN BOKAHOLA T.E				
11128	ACHOKA 2	PERMANE	Female	BOKAHOLA T.E	6.00
11130	ARNAPURNA	PERMANE	Female	BOKAHOLA T.E	13.00
11131	ASSA-1	PERMANE	Female	BOKAHOLA T.E	13.00
11126	AMBIKA	PERMANE	Female	BOKAHOLA T.E	12.00

- Can be customised by user by entering the range for which the report is needed e.g. 0 to 15 kgs.

Wage Register for Workers

BOKAHOLA TEA BOKAHOLA TEA ESTATE															
FAY BOOK : PERMANENT MEN BOSABARI											TOTAL DEDUCTION				
CODE	P.F. NO	EMPL NAME	18/1/09 25/1/09	19/1/09 26/1/09	20/1/09 27/1/09	21/1/09 28/1/09	22/1/09 29/1/09	23/1/09 30/1/09	24/1/09 31/1/09	TOTAL GROSS TOTAL EXTRA	PF	ELECT.	LOANInt_amt Loan_Bal	RAT	FUJA ACUM
FAY BOOK : PERMANENT MEN BOSABARI															
14001 0	997	ADIT BORAIK	0.00 0.00	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	702.00 0.00	84.24	0.00 Loan_Bal	0.00 0.00	3.30	0.00 0.00
14002 0	571	AJIT TANTI	0.00 0.00	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	702.00 0.00	84.24	0.00 Loan_Bal	0.00 0.00	6.60	0.00 0.00
14003 0	993	AJOY	0.00 0.00	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	702.00 0.00	84.24	0.00 Loan_Bal	0.00 0.00	3.30	0.00 0.00
14005 0	784	ALEKHA GUWALA	0.00 0.00	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	702.00 0.00	84.24	0.00 Loan_Bal	0.00 0.00	5.78	0.00 0.00
14006 0	870	AMRIT DAS	0.00 0.00	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	702.00 0.00	84.24	0.00 Loan_Bal	0.00 0.00	5.78	0.00 0.00
14009 0	984	ANIL PANDE	0.00 0.00	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	702.00 200.00	84.24	0.00 Loan_Bal	0.00 0.00	3.30	0.00 0.00
14012 0	957	BALITANTI	0.00 0.00	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	702.00 58.50	84.24	0.00 Loan_Bal	0.00 0.00	4.13	0.00 0.00
14013 0	501	BASAN NAYAK	0.00 0.00	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	702.00 0.00	84.24	0.00 Loan_Bal	0.00 0.00	6.60	0.00 0.00
14014 0	770	EASU MUDI	0.00 0.00	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	702.00 0.00	84.24	0.00 Loan_Bal	0.00 0.00	4.95	0.00 0.00
14015 0	913	BHADWA MUDI	0.00 0.00	58.50 58.50	29.25 58.50	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	672.75 0.00	80.73	0.00 Loan_Bal	0.00 0.00	4.13	0.00 0.00
14017 0	893	BHOGAT BENIA	0.00 0.00	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	702.00 0.00	84.24	0.00 Loan_Bal	0.00 0.00	6.60	0.00 0.00
14018 0	710	BICHISAHU	0.00 0.00	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	702.00 0.00	84.24	0.00 Loan_Bal	0.00 0.00	4.95	0.00 0.00
14019 0	935	BIGU BHUYAN	0.00 0.00	58.50 58.50	29.25 58.50	58.50 58.50	0.00 0.00	58.50 0.00	58.50 58.50	497.25 0.00	59.67	0.00 Loan_Bal	0.00 0.00	2.48	0.00 0.00
14020 0	718	BIJOY KARMAKAR	0.00 0.00	58.50 58.50	58.50 58.50	58.50 58.50	58.50 58.50	0.00 58.50	0.00 58.50	643.50 0.00	77.22	0.00 Loan_Bal	0.00 0.00	6.05	0.00 0.00

- Wage Register gives all details of gross earnings, deductions and net earnings employee code wise paybook wise

Wages Payslip for Worker

Wages Payslip for Workers for the month of

Page 1 of 1

EMPL CODE 28001

EMPL NAME BHIRGU NAIK

EMPL SEX M

EMPL CATG P

PAYBOOK 40 PERMANENT MEN HATKHOLA

EARNING HEADS				DEDUCTION HEADS				
Basic	Personal P.O.P	Activity P.O.P	O.T	Electri	Loan	Welfare	Ptax	PF
702.00	0.00			0.00	0.00	0.00		0.00
Earning Head1	Earning Head2	Earning Head3	ELP	Medical	Ration	Deduct1	Deduct2	
			0.00		6.48			
				Deduct3	Food Concession			
					Y			
Total Extra	117.00					Coins Deducted		2.52
Total Gross	702.00	Net Salary	720.00	Other Advance	90.00	Total Deduction		99.00

- Workers payslip can be generated and handed over to the worker on the pay table

Wages Summary for Workers

MANABARRIE TEA CO.LTD

KACHARIGAON TEA ESTATE

WORKER SUMMARY OF KACHARICAON PART I FOR [PERMANENT - MALE] OF SALARY DATED 04

01 PERMANANT MEN PART I BOOK NO. 01													
Basic Rate	POP	OT	ERN1	ERN2	ERN3	Activity Wise POP	Total Earn		PF	Electric	Lic	Loan	Interest
29,211.00	0.00	0.00	0.00	0.00	0.00	0.00	29,062.77		3,714.08	0.00	730.45	1,000.00	0.00
BF	53.02	Prorata	153.63	ELP	5.40								
Ration Quantity									Gross Wag	23,355.93	CF	53.93	Net V
02 PERMANENT MEN PART I BOOK NO. 02													
Basic Rate	POP	OT	ERN1	ERN2	ERN3	Activity Wise POP	Total Earn		PF	Electric	Lic	Loan	Interest
12,148.50	4.00	0.00	0.00	0.00	0.00	0.00	12,102.82		1,545.96	0.00	523.25	655.00	0.00
BF	29.94	Prorata	51.30	ELP	1.62								
Ration Quantity									Gross Wag	9,355.61	CF	32.61	Net V
03 PERMANENT MEN PART I BOOK NO. 03													
Basic Rate	POP	OT	ERN1	ERN2	ERN3	Activity Wise POP	Total Earn		PF	Electric	Lic	Loan	Interest
11,115.00	0.00	0.00	0.00	0.00	0.00	0.00	11,058.84		1,413.27	0.00	251.25	445.00	0.00
BF	30.32	Prorata	63.45	ELP	7.29								
Ration Quantity									Gross Wag	8,932.22	CF	27.22	Net V
Grand Total													
Basic Rate	POP	OT	ERN1	ERN2	ERN3	Activity Wise POP	Total Earn		PF	Electric	Lic	Loan	Interest
52,474.50	4.00	0.00	0.00	0.00	0.00	0.00	52,224.43		6,673.31	0.00	1,504.95	2,100.00	0.00
BF	113.28	Prorata	268.38	ELP	14.31								

Coins Analysis Statement for Workers

01 : PERMANENT MEN BOKAHOLA T.E

COINS ANALYSIS STATEMENT FOR THE SALARY DATE

25-04-1

PAY BOOK : 01 PERMANENT MEN BOKAHOLA T.E

100	X	627.00	62,700.00
50	X	63.00	3,150.00
20	X	99.00	1,980.00
10	X	43.00	430.00

Total Amount Payable = 68,260.0000

SIXTY-EIGHT THOUSAND TWO HUNDRED SIXTY ONLY

PAY BOOK : 02 PERMANENT WOMEN BOKAHOLA T.E

100	X	758.00	75,800.00
50	X	80.00	4,000.00
20	X	143.00	2,860.00
10	X	33.00	330.00

Total Amount Payable = 82,990.0000

EIGHTY-TWO THOUSAND NINE HUNDRED NINETY ONLY

PAY BOOK : 03 TEMPORARY MEN BOKAHOLA T.E

100	X	464.00	46,400.00
50	X	48.00	2,400.00
20	X	64.00	1,280.00
10	X	47.00	470.00

Coin Analysis statement is available for each pay date

Workers Ration Process Screen

Worker Ration Calculation

Company Code: B1 BK -BOKAHOL P Name: BOKAHOLA TEA ESTATE
 Garden Code: BK Name: BOKAHOLA TEA
 From Date *: 01/02/2009 To Date: 14/02/2009 Ration Date *: 14/02/2009 Store Name: CENTRAL STORES

E Code	Itm Code	No Child	No Adult	Full Rate Days	Sub Rate Days	Itm Full Rate	Itm Sub Rate	Itm Qty Full	Itm Qty Sub	Total Qty	Total Price	Minor
11001	68A	0	0	0	12	0	0.54	0	4	4	2.16	
11001	68B	0	0	0	12	0	0.54	0	4	4	2.16	
11002	68A	0	1	0	12	0	0.54	0	5	5	2.7	
11002	68B	0	1	0	12	0	0.54	0	5	5	2.7	
11003	68A	0	1	0	12	0	0.54	0	5	5	2.7	
11003	68B	0	1	0	12	0	0.54	0	5	5	2.7	
11004	68A	0	0	0	12	0	0.54	0	3	3	1.62	
11004	68B	0	0	0	12	0	0.54	0	3	3	1.62	
11005	68A	0	0	0	12	0	0.54	0	3	3	1.62	
11005	68B	0	0	0	12	0	0.54	0	3	3	1.62	
11006	68A	0	0	0	12	0	0.54	0	4	4	2.16	
11006	68B	0	0	0	12	0	0.54	0	4	4	2.16	
11007	68A	0	0	0	12	0	0.54	0	3	3	1.62	
11007	68B	0	0	0	12	0	0.54	0	3	3	1.62	
11008	68A	0	1	0	12	0	0.54	0	5	5	2.7	
11008	68B	0	1	0	12	0	0.54	0	5	5	2.7	
11009	68A	0	0	0	11	0	0.54	0	3.67	3.67	1.98	

- Ration Calculation for Workers is displayed on screen

Workers Ration Register

□□□-□BOKAHOLA T.E□□□-□
 □□□-□□□□-□
 □□□-□RATION REGISTER FOR WORKERS□□□-□
 □□□-□□□□-□

Page : 1

FOR THE PERIOD FROM : 01/02/2009 TO : 14/02/2009

Emp Code	Emp Name	House	Worked	Minor	Adult	Old Code	Tot Kg.	Rice	Atta	Amount	□P
=====											
DIVISION CODE : 01 PERMANENT MEN BOKAHOLA T.E							□P□				
11041	AGHNOO 2		0	0	0	2194	5.5	2.75	2.75	2.98	□P□
11001	AJOIT 2		0	1	0	2008	8	4	4	4.32	□P□
11061	AJOY		12	0	0	2254	6	3	3	3.24	□P□
11108	AJOY URANG		12	0	1	2334	10	5	5	5.40	□P□
11123	AKASH		0	0	0	2352	5.5	2.75	2.75	2.98	□P□
11003	AMAR 1		0	0	1	2014	10	5	5	5.40	□P□
11056	AMIRIT (NEW) 2		1	0	2	2239	14	7	7	7.56	□P□
11075	ANAMO		4	1	0	2290	8	4	4	4.32	□P□
11052	ANAT (NEW) 2		12	2	0	2233	10	5	5	5.40	□P□
11104	ANIL RAO (ABH)		12	1	1	2330	12	6	6	6.48	□P□
11048	ANONTO (NEW)		0	0	1	2222	10	5	5	5.40	□P□
11047	ASANATH		0	0	1	2220	10	5	5	5.40	□P□

Wage Register in Fast Print Mode

C:\WINNT\system32\CMD.EXE

File Edit Search View Options Help

D:\BOKAHOLA DOS\WGBK02-310109.TXT

+GP+ @BOKAHOLA T.E+H+
 +GP+ @+H+
 +GP+ @PAY SLIP FROM 18/01/09 To 31
 +GP+ @02 PERMANENT WOMEN BOKAHOLA T.E+H+

←P								
←M←EEmp	Emp NAME	Jan-18	Jan-19	Jan-20	Jan-21	Jan-22	Jan-23	J
←M←ECode		Jan-25	Jan-26	Jan-27	Jan-28	Jan-29	Jan-30	J
←M←E11238	ABONTI	0.00	58.50	0.00	29.25	29.25	58.50	
←M←EO.C	1284 P.F 2738	0.00	58.50	58.50	0.00	58.50	58.50	
←M←E11273	ABONTY NAYAK 2	0.00	58.50	58.50	58.50	58.50	58.50	
←M←EO.C	1327 P.F 2806	0.00	58.50	58.50	0.00	58.50	58.50	
←M←E11128	ACHOKA 2	0.00	58.50	29.25	0.00	58.50	29.25	
←M←EO.C	1007 P.F 1980	0.00	0.00	0.00	0.00	58.50	58.50	
←M←E11280	AHAYLLA 3	0.00	29.25	29.25	58.50	58.50	29.25	
←M←EO.C	1334 P.F 2830	0.00	58.50	58.50	0.00	58.50	58.50	
←M←E11134	AHILYA 2	0.00	29.25	29.25	29.25	58.50	0.00	
←M←EO.C	1020 P.F 2578	0.00	58.50	58.50	0.00	58.50	0.00	
←M←E11328	AHOLLYA 1	0.00	58.50	58.50	58.50	58.50	58.50	
←M←EO.C	1006 P.F 1869	0.00	58.50	58.50	0.00	58.50	58.50	
←M←E11153	AIGONI	0.00	0.00	0.00	0.00	58.50	29.25	
←M←EO.C	1085 P.F 2560	0.00	58.50	58.50	0.00	58.50	58.50	
←M←E11200	AKLY	0.00	29.25	29.25	58.50	58.50	29.25	
←M←EO.C	1214 P.F 2176	0.00	58.50	29.25	0.00	29.25	58.50	
←M←E11133	AMBI 1	0.00	58.50	29.25	29.25	58.50	58.50	
←M←EO.C	1014 P.F 2109	0.00	58.50	58.50	0.00	58.50	58.50	
←M←E11136	AMBIKA	0.00	58.50	58.50	58.50	58.50	58.50	
←M←EO.C	1025 P.F 2164	0.00	58.50	58.50	0.00	58.50	58.50	
←M←E11329	AMROTI	0.00	0.00	39.00	39.00	39.00	39.00	
←M←EO.C	1028 P.F 2533	0.00	58.50	39.00	0.00	58.50	58.50	
←M←E11132	AMULYA	0.00	58.50	0.00	29.25	58.50	58.50	
←M←EO.C	1013 P.F 2108	0.00	58.50	58.50	0.00	58.50	58.50	

F1=Help | Line:1 Col:1

- The system also has a facility to generate wage report in fast print mode for dot matrix printers, reducing print time

Wages Auto Journal (Debit Side)

BOKAHOLA TEA ESTATE BOKAHOLA TEA

Pay Book Name	Category	From Date	To Date	18/07/09
HATKHOLA T.E	P	05/07/09	Amount	
Account Code	01	CULTIVATION		
098	HAND WEEDING		175.62	
			175.62	
Account Code	02	PLUCKING EXPENCES		
477	PLUCKING TICCA		3,470.23	
481	PLUCKING EXGRATIA		3,807.07	
			7,277.30	
Account Code	07	SPRAYING & MANURING		
542	SPRAYING WEEDICIDE		58.50	
543	SPARYING FOLIAR		117.00	
544	SPRAYING INSECTICIDE		526.50	
			702.00	
Account Code	20	ESTABLISHMENT		
177	GARDEN CHOWKIDAR		819.00	
			819.00	

Account Head wise wages is transferred to the Accounting module by an *Auto Journal* (DEBIT SIDE)

Wages Auto Journal (Credit Side)

BOKAHOLA TEA E STATE

BOKAHOLA TEA

PayBook Name		Category P
From Date :- 05/07/09		To Date:- 18/07/09
Ac Subhead Code	Ac Subhead Name	CR Amount
815	PF	0.00
838	LOAN	0.00
733	ADVANCE	811.00
824	WELFARE	0.00
268A	RATION	51.70
841	OTHER	0.00
842	Puja	0.00
843	Acms	0.00
813	CF	76.22
819	INTEREST	0.00
823	Net Salary	8,090.00
Total Credit:		9,028.92

Account Head wise wages for the wage period is transferred to the Accounting module by an *Auto Journal* (CREDIT SIDE)

PF Loan /Advance Master

- Options for different loan/advance types with application and sanction
- Option for recovery
- Multiple tracking of loans/advances from single worker/staff

Loan / Advance Master for Worker & Staff

Company Code	C1	Company Name	DOOTERIAH AND KALEIVALLEY TEA ESTATES		
Garden Code	G1	Garden Name	MOHEEMA TEA ESTATE		
Staff/Worker	Worker				

Loan Code *	PFLN	Description *	PF ADVANCE		
Loan Type	Loan	Recoverable	Yes	Max Allowed *	10000
Allowed Multiple	Yes	Rate of Interest	4	Applicable for Temporary Employee	No

Provident Fund Form 1

FORM NO 1

STATEMENT SHOWING THE POSITION OF PROVIDENT FUND ACCOUNTS OF ASSAM TEA PLANTATION PROVIDENT FUND SCHEME - 1995

Wage Period From	01.03.09	To	14.03.09	Period No.:	
Name of the Estate :	BOKAHOLA T.E			Code No.:	S/11
A> No of Members :-					338
<1> Balance as on Last Statement					
<2> Addition : A. By Transfers					
: B By New Members					
<3> Cessation : A. By Transfers					
: B By Settlements					
<4> Net Balance Carried Forward					
<5> No. of Person not covered by the scheme					338
B> Collections :-					
<1> Total Contributions (E.Es'+E.R.'s)					34,126
<2> Refund of Advances					4,988.00
<3> Interest on Advances					280.00
Total Collections :-					39,394.00
C> Payments :-					
<1> Advance Made					
<2> Settlements on Closure Account(NET)					
Total Payments :-					
D> Net Collections (B-C) :-					
Add :	<1> Net Collections				39,394.00
	<2> Balance Brought forward (From Pre. Stmt)				0.00
	<3> Net Cr. Balance of Incoming Transfers				
	<4> Interest On Advanced by Fund				
Deduct :	<6> Net Cr. Balance of Outgoing Transfers				
	<7> Lapsed Cont.,Interest,Unclaimed Amount				
	<8> Interest on Advance credited to Board				
					280.00
Closing Balance Carried forward					39,114.00

Provident Fund Form 5

Name of the Estate : DOOTERIAH TEA ESTATE

Return for the year end
Regular Account

Table no : 1

Page no: 1
Form No : 5

Code No: E/13

N A M E 1.	Prov Fnd No 2.	Balance from Prev yr (B/F) 3.	Net Crdt Bal InC	Total Contri bution 5.	Interest 6	Refund of Advance 7	Advance made 8	Balance carried over 9	Settle ments 10	Net C/R Bal O/G Trfs 11	Lapse ContU/C Amt. 12	Balance Carried Forwd 13.
BALLAY RAI	P 506	10,500.00		188.04	961.92	0.00	0.00	11,649.96				11,649.96
LALLAY PRADHAN	P 513	20,500.00		180.81	1,861.27	0.00	0.00	22,542.08				22,542.08
BIRAY GURUNG	P 505	12,200.00		188.04	1,114.92	0.00	0.00	13,502.96				13,502.96
SUKDEW PRADHAN	P 522	15,500.00		185.96	1,411.74	0.00	0.00	17,097.70				17,097.70
DHANSING NEWAR	P 530	16,500.00		188.04	1,501.92	0.00	0.00	18,189.96				18,189.96
DAWA TAMANG	P 545	9,500.00		188.04	871.92	0.00	0.00	10,559.96				10,559.96
DILLKUMAR RAI	P 573	19,500.00		199.65	1,772.97	0.00	0.00	21,472.62				21,472.62
THEBA TAMANG	P 578	11,500.00		176.70	1,050.90	0.00	0.00	12,727.60				12,727.60
PREMDHOJ RAI	P 1594	13,500.00		199.65	1,232.97	0.00	0.00	14,932.62				14,932.62
BHIMBAHADUR TAMANG	P 616	17,500.00		188.04	1,591.92	0.00	0.00	19,279.96				19,279.96
MOHANSING TAMA	P 621	0.00		173.58	15.62	0.00	0.00	189.20				189.20

PF Ledger Report

BOKAHOLA TEA E STATE

BOKAHOLA TEA

PF LEDGER FOR WORKER

From Date 01/01/2008		To Date 31/12/2009		BK -BOKAHOLA T.E 02:PERMANENT WOMEN BOKAHOL							
P. F No	EMPL CODE	Empl Name	P.F Op.	Jan	Feb	Mar	April	May	Jun	July	Aug
			Balance								
1980	11128	ACHOKA 2	0.00	157.95	14.04	126.36	126.36	0.00	0.00	0.00	0.00
1981	11129	ARUNA-1	0.00	218.79	79.56	42.12	9.36	0.00	0.00	0.00	0.00
1982	11130	ARNAPURNA	0.00	210.60	84.24	119.34	105.30	0.00	0.00	0.00	0.00
2031	11131	ASSA-1	0.00	129.87	0.00	115.83	140.40	0.00	0.00	0.00	0.00
2108	11132	AMULYA	0.00	179.01	0.00	140.40	143.91	0.00	0.00	0.00	0.00
2109	11133	AMBI 1	0.00	182.52	14.04	112.32	112.32	0.00	0.00	0.00	0.00
2578	11134	AHILYA 2	0.00	126.36	0.00	140.40	157.95	0.00	0.00	0.00	0.00
2621	11135	APASWARI (N	0.00	161.46	77.22	91.26	147.42	0.00	0.00	0.00	0.00
2164	11136	AMBIKA	0.00	235.17	77.22	112.32	168.48	0.00	0.00	0.00	0.00
2619	11137	ANJONA 3	0.00	231.66	84.24	63.18	133.38	0.00	0.00	0.00	0.00
1938	11138	ANITA 1	0.00	157.95	14.04	147.42	119.34	0.00	0.00	0.00	0.00
1871	11139	BINA 2	0.00	193.05	0.00	157.95	154.44	0.00	0.00	0.00	0.00
2036	11140	BOGI 1	0.00	224.64	84.24	93.60	154.44	0.00	0.00	0.00	0.00
2037	11141	BHADORI	0.00	179.01	0.00	154.44	161.46	0.00	0.00	0.00	0.00
2547	11142	BOSONTI	0.00	143.91	35.10	72.54	28.08	0.00	0.00	0.00	0.00
2582	11143	BINA 5	0.00	129.87	21.06	150.93	168.48	0.00	0.00	0.00	0.00
2543	11144	BHANU	0.00	105.30	0.00	147.42	136.89	0.00	0.00	0.00	0.00
2584	11145	BHONI	0.00	161.46	0.00	147.42	164.97	0.00	0.00	0.00	0.00
2623	11146	BIMOLA 2	0.00	242.19	84.24	112.32	161.46	0.00	0.00	0.00	0.00
2622	11147	BICHAKA (NE	0.00	175.50	0.00	154.44	108.81	0.00	0.00	0.00	0.00
2111	11148	CHOMPA	0.00	133.38	0.00	115.83	117.00	0.00	0.00	0.00	0.00
2624	11149	DABARI (NEW)	0.00	146.25	14.04	121.68	140.40	0.00	0.00	0.00	0.00
1965	11150	FALASWARI 1	0.00	161.46	0.00	161.46	168.48	0.00	0.00	0.00	0.00
2625	11151	FALASWARI 2	0.00	161.46	14.04	112.32	157.95	0.00	0.00	0.00	0.00
2114	11152	GULASII	0.00	217.62	0.00	140.40	168.48	0.00	0.00	0.00	0.00
2560	11153	AIGONI	0.00	175.50	0.00	124.02	156.78	0.00	0.00	0.00	0.00
1985	11154	JOMUNA 3	0.00	129.87	0.00	154.44	140.40	0.00	0.00	0.00	0.00

Leave With Wages Register

BOKAHOLA T.E

LEAVE WITH WAGES REGISTER

From : 01/01/2008 12/31/2008

EMPL CODE	EMPL NAME	P.F. NO	WORKING DAYS	ACT. EARNING	Leave Days	Rate Amount	Leave Amount
Pay Book : 02		PERMANENT WOMEN BOKAHOLA T.E					
11238	ABONTI	2738	44	2,389.80	2	54.31	108.63
11273	ABONTY NAYAK 2	2806	72	4,226.87	3	58.71	176.12
11128	ACHOKA 2	1980	50	2,548.31	2	50.97	101.93
11280	AHAYLLA 3	2830	63	3,630.81	3	57.63	172.90
11134	AHILYA 2	2578	62	2,946.38	3	47.52	142.57
11328	AHOLLYA 1	1869	71	4,141.33	3	58.33	174.99
11153	AIGONI	2560	70	3,953.55	3	56.48	169.44
11200	AKLY	2176	60	2,696.41	3	44.94	134.82
11133	AMBI 1	2109	58	3,167.15	2	54.61	109.21
11136	AMBIKA	2164	70	4,054.31	3	57.92	173.76
11329	AMROTI	2533	56	2,893.53	2	51.67	103.34
11132	AMULYA	2108	77	3,982.91	3	51.73	155.18
11301	ANI	2850	51	2,624.23	2	51.46	102.91
11233	ANIMA	2720	46	2,088.83	2	45.41	90.82
11138	ANITA 1	1938	64	3,501.31	3	54.71	164.12
11292	ANITA GOWALLA	2840	60	3,229.23	3	53.82	161.46

Workers Bonus Register

BOKAHOLA T.E

WORKER BONUS REGISTER

From : 01/04/2008

To : 31/03/2009

At Bonus Rate %

17.00

EMPL CODE	EMPL NAME	P.F. NO	Days Worked	Act. Earn.	Net Earn	Bonus Amt.	CF Coins	Act. Bonus Amt
Paybook :	01	PERMANENT MEN BOKAHOLA T.E						
11001	AJOIT 2	1892	140	8090.80	8090.80	1,375.44	5.44	1,370.00
11002	ASMON	1958	133	7304.80	7304.80	1,241.82	1.82	1,240.00
11003	AMAR 1	2093	126	6838.10	6838.10	1,162.48	2.48	1,160.00
11004	BISTO	1174	88	4781.85	4781.85	812.91	2.91	810.00
11005	BISONATH 2	1847	144	8321.10	8321.10	1,414.59	4.59	1,410.00
11006	BIDYADHAR	2073	138	7334.00	7334.00	1,246.78	6.78	1,240.00
11007	BOGOI 1	2097	131	7462.10	7462.10	1,268.56	8.56	1,260.00
11008	BUBUL	2071	135	8057.85	8057.85	1,369.83	9.83	1,360.00
11009	BOIKUNTHA	1894	113	6165.35	6165.35	1,048.11	8.11	1,040.00
11010	BIJOY 1	2133	117	6601.75	6601.75	1,122.30	2.30	1,120.00
11011	BOSONTO 1	2183	110	5835.31	5835.31	992.00	2.00	990.00
11012	CHITRA 1	1921	1	58.50	0.00	0.00	0.00	0.00
11013	DHON SING	1922	122	6814.59	6814.59	1,158.48	8.48	1,150.00
11014	DEBAKAR	2074	125	7400.25	7400.25	1,258.04	8.04	1,250.00
11015	FAGOO 4	2103	143	8441.80	8441.80	1,435.11	5.11	1,430.00
11016	GOJENDRA 1	1951	129	7637.60	7637.60	1,298.39	8.39	1,290.00

Workers Bonus Paybook Summary

WORKER BONUS REGISTER (SUMMARY)

BONUS SUMMARY FOR WORKER OF Division BK -BOKAHOLA T E

Generate Date : 31/03/2009

At Bonus Rate %

17.00

Paybook	From	To	Act Bonus Amount	Coins Deducted	Net Bonus Amt
Worker Type N : NORMAL WORKER					
01 PERMANENT MEN BOKAHOLA T E	01/04/2008	31/03/2009	136,817.14	667.14	136,150.00
02 PERMANENT WOMEN BOKAHOLA T	01/04/2008	31/03/2009	188,659.76	919.76	187,740.00
03 TEMPORARY MEN BOKHAHOLA T	01/04/2008	31/03/2009	89,396.50	466.50	88,930.00
04 TEMPORARY WOMEN BOKAHOLA	01/04/2008	31/03/2009	69,422.09	562.09	68,860.00
05 PERMANENT ADOLOSCENT BOKA	01/04/2008	31/03/2009	1,484.85	14.85	1,470.00
06 TEMPORARY ADOLOSCENT BOKA	01/04/2008	31/03/2009	16,238.58	218.58	16,020.00
			502,018.92	2,848.92	499,170.00
Worker Type B : BADLI WORKER					
03 TEMPORARY MEN BOKHAHOLA T	01/04/2008	31/03/2009	5,178.78	38.78	5,140.00
04 TEMPORARY WOMEN BOKAHOLA	01/04/2008	31/03/2009	3,009.05	19.05	2,990.00
06 TEMPORARY ADOLOSCENT BOKA	01/04/2008	31/03/2009	1,273.41	3.41	1,270.00
			9,461.24	61.24	9,400.00
Grand Total			511,480.16	2,910.16	508,570.00

Inventory

- Inventory module fully integrated with Financial Accounting module
- Valuation of inventory under weighted average method
- Cost centre wise monitoring of issues against specific assets (e.g. dryers, vehicles etc)
- Tight control over inventory and proper management of slow moving and non moving item wise stocks
- MIS Reporting

Inventory Setup

- Flexible Document numbering set up either auto generated or manually depending on estate requirements

The screenshot shows the 'Inventory Setup' window with the following fields and values:

Field	Value
Company Code	C1
Company Name	DOOTERIAH AND KALEJVALLEY TEA ESTATES
Garden Code	G1
Garden Name	MOHEEMA TEA ESTATE
Lock Date *	1/01/2007
Purchase Order Expiry *	<input checked="" type="checkbox"/>
Auto Generated Requisition No. *	<input checked="" type="checkbox"/>
Prefix	REQ\
Last Requisition No.	210
Suffix	DT-07
Auto Generated Purchase Order No. *	<input checked="" type="checkbox"/>
Prefix	LPO\
Last Purchase Order No.	203
Suffix	DT-07
Auto Generated GRN No. *	<input checked="" type="checkbox"/>
Prefix	GRN\
Last GRN No.	232
Suffix	DT-07
Auto Generated Invoice No. *	<input checked="" type="checkbox"/>
Prefix	INV\
Last Invoice No.	0
Suffix	DT-07
Valuation Method *	<input type="radio"/> FIFO <input type="radio"/> LIFO <input checked="" type="radio"/> Average

Multiple Stores Permitted

- The system allows multiple stocking points within the same estate e.g. Main Stores, Division Sub Store etc
- System allows transfer of materials from one store to another

The screenshot shows a software window titled "Store Master". It contains a toolbar with various icons for file operations and navigation. The main form area has several input fields and a selection area:

Company Code	C1	Company Name	DOOTERIAH AND KALEJVALLEY TEA ESTATES
Garden Code	G1	Garden Name	MOHEEMA TEA ESTATE
Location Code *	MH01	Location Type *	<input checked="" type="radio"/> Store <input type="radio"/> Department
Location Name *	MH MAIN STORE		

Item Master

- The item master has a provision to set maximum, minimum and reordering levels of Stock
- Item brand can be mentioned
- Optional flag to tag the item as “Essential Item” to get a separate flash report on these critical items

The screenshot shows the 'Item Master' form with the following fields and values:

Field	Value
Company Code	C1
Company Name	DOOTERIAH AND KALEJVALLEY TEA ESTATES
Garden Code	G1
Garden Name	MOHEEMA TEA ESTATE
Item Code *	FO003
Item Name *	H.S.D
Item Group *	FO01 FUEL
Unit *	LITRE
Item Type	F - Fuel
Maximum Level	0.00
Minimum Level	0.00
Reorder Level	0.00
Period of Expiry (days)	0
Item Brand	
Essential Item	<input checked="" type="checkbox"/>

Requisition/Indents Details

- Inventory system starts with requisitions/or indent placed by users departments

Requisition Details

Company Code: C1 Company Name: DOOTERIAH AND KALEJVALLEY TEA ESTATES

Garden Code: G1 Garden Name: MOHEEMA TEA ESTATE

Requisition No.: REQ205VDT-07 Requisition Date: 02/02/2007

From Location: MH03 MH DIVISION To Store: MH01 MH MAIN STORE ☐ Stop Print

Requisition Detail

Sl.	Item	Quantity	UOM	REMARKS
1	R001 RICE5	0.00	KG.	
2	R002 ATTA5	0.00	KG.	

Add Remove

Purchase Order (with Requisition)

HO Purchase Order Details

Division: **AB - ABHOJAN T.E**

Garden Account:

PO No.: **PO\32\09-10** ABH004\09-11 PO Date: **03/09/2009** Valid upto: **31/12/2009**

Extra Ref.: **BOLOMA TEA GROUP JORHAT**

Store: **BA01 BAGHSONG STORES** Vendor: **AB01 ABHOJAN CASH PURCHASE** NEW

Requisition List

Requisition No.	Date
REQ\2\09-10	03/09/2009

Add

Item List

SL NO	REQ NO	ITEM CODE	ITEM DESC	Quantity	Rate	Value	Remarks	Vat(%)	Vat Value	With
1	REQ\2\09-1	BN01	NUTS & BOL	30.00	12.00	360	sentu	0	0	

Add Remove Undo Remove Total Value : **360.00**

Instructions

Special :

- This form is to be used when a requisition has been raised by a user department and entered into the system

Direct Purchase Order

Direct PO

Division: BS - BOSABARI TE

F1 : New Record, F12 : Save, F6 : Edit, F9 : List, F8 : Cancel, F10 : Exit

PO No.: PO\30\09-10 BOS001\0910 PO Date: 20/08/2009 Valid upto: 31/12/2009

Garden Account: BOSABARI TEA A/C

Extra Ref.: BOSABARI TEA GROUP

Store: BS01 BOSABARI STORS Vendor: AK01 A K ENTERPRISE BOS001\0910

Item List

ITEM CODE	ITEM NAME	QTY	RATE	UNIT	VALUE	REMARKS	Vat	Vat V
CA01	0 CALYPSO	10.00	2.50	LITRE	26		4	
KA01	0 KARATE	7.00	13.50	LITRE	98.28	NA	4	

Add Remove Undo Remove 124.28

Instructions:

Special: 1) THIS IS THE SPECIAL ORDER ITEMS

- Purchase Orders can entered in the system and be generated and sent to the supplier

Good Receipt Note (GRN) from LPO

Goods Received Note Details

Company Code: C1 Company Name: DOOTERIAH AND KALEJVALLEY TEA ESTATES
 Garden Code: G1 Garden Name: MOHEEMA TEA ESTATE

GRN No.: GRN\217\DT-07 GRN Date: 08/03/2007 Vendor: k hrd
 Vendor Challan No.:

DR - Account Head: CR - Account Head: B001 - MAINTENANCE
 DR - Account Sub-Head: CR - Account Sub-Head: B27 - TECHNICIAN GRADE (A-C)
 Bill Code: 0 Bill No.: 0

Store: SRD1 SRD MAIN STO Vendor: F01 K.HARDWARE

DR-Account Head vat: A001 - MATURE TEA Account Subhead vat: A25 - OTHER MONTH

Indent List

Purchase Order No.	Date
LPO\186\DT-07	06/03/2007

Address: City: Pin: Phone:

Item List

SLno.	Purchase Order No.	Item Code	Item Description	Quantity	Rate	Unit	Value	VAT
1	LPO\186\DT-07	HS01	0 HSD2	355.00	30.02	LITRE	11526.32	4
2	LPO\186\DT-07	HS02	0 PETROLL2	400.00	60.32	LITRE	26096.72	4
3	LPO\186\DT-07	HS03	0 KERO SIN2	50.00	25.23	LITRE	1364.48	4

Add Remove Undo Remove Total Value: 38987.52

Instructions

Remarks:

- GRN recalls the relevant purchase order so re-punching of data not needed
- Account codes and sub codes to be entered in the GRN itself
- Auto liability created in the accounts module instantly

Direct Good Received Note (D-GRN)

Direct GRN Cum Bill Entry

Company Code: B1 Company Name: BOKAHOLA TEA ESTATE
 Garden Code: BK Garden Name: BOKAHOLA TEA
 Delete GRN

GRN No.: GRN\2206\09-10 CHEMICALS19 21/07/2009 Vendor: CHEMICALS19
 Challan No.

DR - Account Head: 41 - STORE A/C DR - Account Sub-Head: HC01- CENTRAL STORES
 CR - Account Head: 51 - CURRENT LIABILITIES CR - Account Sub-Head: 840 - SUNDRY CREDITORS
 Bill Code: IB210720090003 Bill No.: CHEMICALS19
 Store: HC01 CENTRAL STO Vendor: AM01 AMIT BIOTECH
 DR-Account Head vat: 65 - VAT A/C

Item List

Item Code	Item Name	Qty	Rate	Value	Vat/Cst	Vat	Without Vat	Vat Adder
GL03	GLUTON	100.00	82.16	8216	0	0	8216	

Add Remove Undo Remove Total Value : 8216.00 0

OTHER CHARGES ACCOUNT POSTING

BILLING TERM	Amount Dr	Amount Cr
FRIGHT CHARGE	0	0
LOADING CHARGE	0	0
ROUND OFF	0	0
EXCISE DUTY	0	0

Del

Other Charges Debit: 0 Other Charges Credit: 0 Grand Total Debit: 8216

F1 Add F6 Edit F12 Save F7 Delete F8 Cancel F9 List F10 Exit

Material Issue Details

Issue Details

Company Code: B1 Company Name: BOKAHOLA TEA ESTATE
 Garden Code: BK Garden Name: BOKAHOLA TEA
 Issue No.: ISS\16\08-09 10/11 Issue Date: 10/11/2008
 Store: BO02 BOKAHOLA STORE
 CR - Account Head: 41 - STORE A/C CR - Account Sub-Head: B002-BOKAHOLA STORE
 Cost Center: 100 BOKAHOLA FIELD
 Relate To:
 Remarks:

Item List

sno	Item Code	Item Desc	Qty	Rate	Value	Debit AC
1	ET01	ETHION(MIT 505) 0	7.00	340.00	2380	07-SPRAYING & MANURING
2	HS01	H S D 0	5.00	34.59	172.95	08-MANUFACTURING EXPENSI
3	HS01	H S D 0	20.00	34.59	691.8	17-GENERAL TRANSPORT
4	HS01	H S D 0	20.00	34.59	691.8	17-GENERAL TRANSPORT
5	BA05	BAMBOO (JAATI)	3.00	20.00	60	15-BUNGLOW MAINTANENCE
6	BA05	BAMBOO (JAATI)	5.00	20.00	100	06-NURSERY
7	AC01	ACTARA 0	0.40	2650.00	1060	07-SPRAYING & MANURING
8	BE13	BELT LASHING 0	1.00	195.00	195	17-GENERAL TRANSPORT

- Issue rates are computer generated
- Issue note records account code/sub code so that consumption instantly reflected in the financial books
- Cost centre can to be given as well for charging the expenditure

Direct Issue of Stores Items

Company Code: B1 Company Name: BOKAHOLA TEA ESTATE
 Garden Code: BK Garden Name: BOKAHOLA TEA
 GRN No.: GRN\2210\09-10 GRN Date: 14/10/2009 Vendor: CH45639
 Vendor Challan No. CH45639 ☒ Direct Issue
 DR - Account Head: 41 - STORE A/C DR - Account Sub-Head: HM01 - HO MAIN STORES
 CR - Account Head: 51 - CURRENT LIABILITIES CR - Account Sub-Head: 840 - SUNDRY CREDITORS
 Bill Code: IB141020090001 Bill No.: HUIUIU
 Store: HM HO MAIN STOR Vendor: ABO1 A.B. PAUL & CO.
 DR-Account Head vat: 65 - VAT A/C

Item List

Item Code	Item Name	Qty	Rate	Value	Vat/Cst	Vat	Without Vat
AC01 - ACTARA	ACTARA	5	4	20.80	4	0.80	

Add Remove Undo Remove Total Value: 20.8 0.8

OTHER CHARGES ACCOUNT POSTING

BILLING TERM	Amount Dr	Amount Cr
FRIHT CHARGE		
LOADING CHARGE		
ROUND OFF		
EXCISE DUTY		

Other Charges Debit Other Charges Credit Grand Total Debit 20.8

For direct issue items like petrol etc the GRN and Issue can be processed through the same document and the Stores Ledger and Accounts is updated through the system

Issue Cancellation Log

ISSUE CANCELLATION LOG

For the period from	01-04-2009			To	10-10-2009
CANCEL DATE		ISSUE NO	ISSUE DATE	CANCELLED BY	
02-04-2009		ISS\1923\08-09	02-April-2009	BKT	
27-04-2009		ISS\11249\08-09	27-April-2009	BKT	
04-05-2009		ISS\11286\08-09	01-April-2009	BKT	
04-05-2009		ISS\11288\08-09	01-April-2009	BKT	
06-05-2009		ISS\11293\08-09	01-April-2009	BKT	
21-05-2009		ISS\11343\08-09	01-April-2009	BKT	
22-05-2009		ISS\11344\08-09	01-April-2009	BKT	
22-05-2009		ISS\11346\08-09	01-April-2009	BKT	
23-05-2009		ISS\11371\08-09	06-April-2009	BKT	
25-05-2009		ISS\11422\08-09	22-April-2009	BKT	
25-05-2009		ISS\11424\08-09	24-April-2009	BKT	
25-05-2009		ISS\11427\08-09	24-April-2009	BKT	
26-05-2009		ISS\11365\08-09	04-April-2009	BKT	
26-05-2009		ISS\11404\08-09	17-April-2009	BKT	
27-05-2009		ISS\11453\08-09	24-April-2009	BKT	
27-05-2009		ISS\11467\08-09	30-April-2009	BKT	
28-05-2009		ISS\11372\08-09	06-April-2009	BKT	
28-05-2009		ISS\11398\08-09	16-April-2009	BKT	
28-05-2009		ISS\11405\08-09	18-April-2009	BKT	
28-05-2009		ISS\11407\08-09	18-April-2009	BKT	
28-05-2009		ISS\11437\08-09	28-April-2009	BKT	
28-05-2009		ISS\11473\09-10	06-April-2009	BKT	
28-05-2009		ISS\11474\09-10	16-April-2009	BKT	
28-05-2009		ISS\11475\09-10	18-April-2009	BKT	
28-05-2009		ISS\11476\09-10	18-April-2009	BKT	
29-05-2009		ISS\11347\08-09	01-April-2009	BKT	
29-05-2009		ISS\11472\09-10	01-April-2009	BKT	
29-05-2009		ISS\11483\09-10	30-April-2009	BKT	
29-05-2009		ISS\11491\09-10	30-April-2009	BKT	
30-05-2009		ISS\11499\09-10	03-April-2009	BKT	
30-05-2009		ISS\11500\09-10	07-April-2009	BKT	

- For security reasons issues cannot be deleted but cancelled
- Issue cancellation log is created to track cancelled issues and User

Inventory Exception Reports

BOKAHOLA TEA GROUP

GRNs FOR WHICH PURCHASE BILLS PENDING FROM 01-04-2008

Date	GRN No.ref_no	Party Code & Nam	Challan No. Bill No. Item Code
Location	CENTRAL STORES		
05-11-08	GRN13108-09	AU01 M/S AUTO SALES & SERVICE STATION	204/08-09 FB10 HS01
10-11-08	GRN9108-09 IND/FA-213	AU01 M/S AUTO SALES & SERVICE STATION	213 FB16 HS01
15-11-08	GRN14108-09 FA216/0/08-09	AU01 M/S AUTO SALES & SERVICE STATION	FA216/01-09 FB21 HS01
26-11-08	GRN18108-09 FA221/08/09	AU01 M/S AUTO SALES & SERVICE STATION	221/0/09 DT FB25 HS01 25/11/08
01-12-08	GRN162108-09 SP/133/08-09	AU01 M/S AUTO SALES & SERVICE STATION	SP/133/08-09 FB69 HS01
01-12-08	GRN183108-09 BD/098/01/12	AU01 M/S AUTO SALES & SERVICE STATION	BD/098/01/12 FB193 MO04
02-12-08	GRN117108-09 211/0	BK01 B K MODI	211/08-09 FB124 68A

- Pending Purchase Orders & Partly supplied Purchase Orders
- GRNs for which bills are pending
- Requisitions not executed or partially executed

Stock Receipt Register

MAHIMA TEA ESTATES PVT.LTD

MOHEEMA TEA ESTATE

Store Receipt Register from 01-Jan-2007 To 23-May-2007

Run Date: 23-May-2007

Receipt No.	Date	Party Code	Party Name	LPO/Doc No.	Item Code	Name	Quantity	Rate	Amount
Location	MH MAIN STORE						Vat(%)	Vat Added Value	Vat Value
GRN\230\DT-07	04-Feb-07	KH001	KHANNAN	LPO\200\DT-07	R001	RICE5	17,000.00 KG.	5.25	89,250.00
							4.00	91,820.00	3,570.00
GRN\230\DT-07	04-Feb-07	KH001	KHANNAN	LPO\200\DT-07	R002	ATT #5	17,000.00 KG.	7.20	122,400.00
							4.00	127,296.00	4,896.00
GRN\231\DT-07	05-Mar-07	F01	K.HARDWARE	LPO\201\DT-07	R006	NUT BOLT	20.00 NOS	13.43	268.60
							4.00	279.00	11.00
GRN\232\DT-07	06-Mar-07	F01	K.HARDWARE	LPO\202\DT-07	R003	HSD5	120.00 LITRE	18.99	2,278.80
							4.00	2,370.00	91.00
GRN\232\DT-07	06-Mar-07	F01	K.HARDWARE	LPO\202\DT-07	R004	DESEL5	200.00 LITRE	14.56	2,912.00
							4.00	3,028.00	114.00
GRN\232\DT-07	06-Mar-07	F01	K.HARDWARE	LPO\202\DT-07	R005	PET ROLL5	150.00 LITRE	24.70	3,705.00
							0.00	3,705.00	0.00
Total							34,490.00	229,498.00	8,684.00

Page No: 1

- Receipt Register can be printed/viewed on screen daily / periodically to check receipts status

Stores Issue Register

MAHIMA TEA ESTATES PVT.LTD

MOHEEMA TEA ESTATE

Stores Issue Register from 01/01/2007 To 23/05/2007

Run Date: 23/05/2007

Issue No.	Date	Cost Center Name	Activity	Item Code	Name	Quantity	Rate	Amount
Location	SRD MAIN STORES I							
PGRG	03/01/2007	CHUTE WAY	GATE CHOWKIDER	ATT A4	ATT A4	10.00 KG.	50.00	500.00
PGRG	03/01/2007	CHUTE WAY	THACHBARI CHOWKIDER	RICE4	RICE4	500.00 KG.	2.00	1,000.00
OPP	20/01/2007	BALASUN DIV.	COV. STAFF SERVENT	ATT A4	ATT A4	1,000.00 KG.	50.71	50,710.00
PPG	09/02/2007	DRYER	COV. STAFF SERVENT	ATT A	ATT A3	100.00 KG.	5.47	547.00
PPG	09/02/2007	DRYER	THACHBARI CHOWKIDER	RICE	RICE3	50.00 KG.	2.49	124.50
SRD2	05/03/2007	SUPDT.BUNGALOW	OFFICE CHOWKIDER	HS01	HS02	250.00 LITRE	30.02	7,505.00
SRD2	05/03/2007	SUPDT.BUNGALOW	THACHBARI CHOWKIDER	HS03	KEROSIN2	30.00 LITRE	25.23	756.90
SRD2	05/03/2007	SUPDT.BUNGALOW	COWHERDS	HS02	PET ROLL2	530.00 LITRE	60.32	31,969.60
JKL	06/04/2007	CHUTE WAY	OFFICE CHOWKIDER	MMC	MMC	100.00 LITRE	159.09	15,909.00
LOPP1W5Y	06/04/2007	COMPUTER	COV. STAFF SERVENT	MMC	MMC	200.00 LITRE	159.09	31,818.00
Grand Total								140,840.00

- Stores Issue Register can also be printed/viewed daily/ periodically to check qty & value

Stores Ledger

MAHIMA TEA ESTATES PRIVATE LTD														
MAHIMA TEA ESTATES														
Store Ledger from: 01-January-2007 and 31-Mar-2007														
CHER_DATE	PARTICULARS	Opening Qty	Opening Rate	Opening Val	Voucher No	Inwards			Outwards			Closing		
						Quantity	Rate	Value	Quantity	Rate	Value	Quantity	Rate	Value
RICES		Store Name M H M AIN STORE												
01, 2007	Opening Balance	4,500.00	4.71	21,195.00		0.00	0.00	0.00	0.00	0.00	0.00	4,500.00	4.71	21,195.00
07 04, 2007					GRM230(1DT-	17,000.00	5.46	92,820.00	0.00	0.00	0.00	21,500.00	5.30	114,015.00
Totals as per 'Transaction' values :						17,000.00	5.46	92,820.00	0.00	0.00	0.00	21,500.00	5.30	114,015.00
ATTAS		Store Name M H M AIN STORE												
01, 2007	Opening Balance	4,500.00	6.94	31,230.00		0.00	0.00	0.00	0.00	0.00	0.00	4,500.00	6.94	31,230.00
07 04, 2007					GRM230(1DT-	17,000.00	7.49	127,330.00	0.00	0.00	0.00	21,500.00	7.37	158,560.00
Totals as per 'Transaction' values :						17,000.00	7.49	127,330.00	0.00	0.00	0.00	21,500.00	7.37	158,560.00
HSDS		Store Name M H M AIN STORE												
01, 2007	Opening Balance	450.00	12.99	5,845.50		0.00	0.00	0.00	0.00	0.00	0.00	450.00	12.99	5,845.50
07 02, 2007	DEMOGATEMILK DRYER W				R0000001	0.00	0.00	0.00	50.00	12.99	949.50	400.00	12.99	7,596.00
06, 2007					GRM232(1DT-	120.00	19.75	2,370.00	0.00	0.00	0.00	520.00	19.17	9,966.00
Totals as per 'Transaction' values :						120.00	19.75	2,370.00	50.00	12.99	949.50	520.00	19.17	9,966.00
DESELS		Store Name M H M AIN STORE												
01, 2007	Opening Balance	650.00	14.56	9,464.00		0.00	0.00	0.00	0.00	0.00	0.00	650.00	12.98	12,336.00
06, 2007					GRM232(1DT-	200.00	15.14	3,028.00	0.00	0.00	0.00	850.00	12.08	15,364.00
Totals as per 'Transaction' values :						200.00	15.14	3,028.00	0.00	0.00	0.00	850.00	12.08	15,364.00

- Stores ledger gives real time balances with quantity and value
- Can be generated godown wise

Financial Accounting

- Flexible account coding system
- New Codes or existing estate codes can be used
- Integrated with all modules and Budgetary Control System
- Cost Centre based reporting
- Detailed 3M Expenditure Statement with variance against budget

Account Heads and Subheads

- Multiple sub account codes can be created under a single account code
- Status can be seen instantly on the Screen
- If the account head is party related then the party will be tagged

Account Heads and Sub Heads

Edit / Create Account Heads Edit A/C Head

Company C1 Company DOOTERIAH AND KALEJVALLEY TEA ESTATES PVT.LTD
 Garden G1 Garden MOHEEMA TEA ESTATE

A/C Head ID 278 A/C Head Code 8001
 A/C Head Name MAINTENANCE

A/C Head Type
☐ Asset ☐ Income
☐ Liability ☒ Expenditure

GL Type
☐ Cash ☐ Bank ☒ General Ledger

Account Sub-Heads

Subhead Code	Subhead Name	Active	Cl
WB01	BUNGALOWS	Y	N
WB02	CLERKS HOUSES	Y	N
WB03	PUCCA HOUSES	Y	N
WB05	FACTORY/OFFICE/HOSPITAL BUILDING	Y	N
WB06	FAC./OFF/HOSP./COMP OTHERS ETC.	Y	N
WB07	FENCING	Y	N
WB08	Roads	Y	N

SubHead ID SubHead Code ☐ Party Is Required For Transaction
 Sub Head Name

Add
Remove
Update

Cost Center Master

- Cost centers can be created for different assets (machines, vehicles etc)
- Expenses can be tagged to a cost centre
- Cost centre wise reports of expenses available

The screenshot shows the 'Costcenter Master' application window. It has a title bar and a toolbar with various icons. The main area contains several input fields:

Company Code	C1	Company Name	DOOTERIAH AND KALEJVALLEY TEA ESTATES
Garden Code	G1	Garden Name	MOHEEMA TEA ESTATE
Cost Center Code *	DR03		
Cost Center Name *	4 FT MULTIFLU DRYER WITH HEATER		
Relation Type *	Machine or Vehicle Type		
Related Name (if any)	4 FT MULTIFLU DRYER		

Opening Balance Entry

Opening Balance Entry

F1 Add F6 Edit F12 Save F7 Delete F8 Cancel F10 Exit

BK - BOKAHOLA T.E

	AC/Head	Subhead	Year	Open Date	Dr/Cr	Amount
Prev1	41 - STORE A/C	8002 - BOKAHOLA STORE	2008-2009	01/04/2008	Dr	1068705.71
Prev2	44 - CASH IN HAND	760 - CASH IN HAND	2008-2009	01/04/2008	Dr	10760.22
Prev3	45 - BANK A/C	751 - AXIS BANK A/C NO 2752(BOKAHI	2008-2009	01/04/2008	Dr	50000
Prev4	45 - BANK A/C	752 - VIJAYA BANK A/C NO 1357 (BOK	2008-2009	01/04/2008	Dr	20000
Prev5	45 - BANK A/C	753 - CITI BANK,KOLKATA(BOKAHOLA)	2008-2009	01/04/2008	Dr	30000
Prev6	45 - BANK A/C	756 - CANARA BANK A/C NO 830(ABHC	2008-2009	01/04/2008	Dr	30000
Prev7	60 - SUSPENSE ACCOUNT	870 - SUSPENSE ACCOUNT	2008-2009	01/04/2008	Cr	1209465.93

- Opening Balances as entered can be instantly viewed in the screen.
- Opening Balances can only be saved when total debit and credit will agree as a control measure

Party Accounts Balance

- Party accounts can be tracked bill wise
- Payments & adjustments can be made bill by bill
- Outstanding position can also reflected bill by bill

A/C Head	X003 - LIABILITY A/C- ACCOUNTABLE & MISC. STORES			OK
Sub Head	X305 - SWASTIKA ENTERPRISE			
Customer	E-06-SWASTIKA ENTERPRISES			Exit
Financial Yr.	2006-2006			
Opening Balance On	01/01/2006	Amount	20520.00	Cr

Bill No.	4955	Date	27/12/2005	Amount	1645.25
----------	------	------	------------	--------	---------

Bill No	Date	Amount	
3520	20/11/2005	3520.00	
4720	24/12/2005	17000.00	

Add

Edit

Remove

Cash/Bank Voucher Entry

Cash / Bank Voucher Entry Print Voucher Edit Voucher

Company B1 **Company** BOKAHOLA TEA ESTATE
Garden BK **Garden** BOKAHOLA TEA
Voucher No. CR00158 **Voucher Date** 27/06/2009 Change Date **Voucher Type** CR - Cash Receipt
A/C Head 44 - CASH IN HAND **SubHead** 760 - CASH IN HAND

Narration1 REMITTANCE RECEIVED FROM H O FOR LABOUR WAGES & OTHER BILLS
Division Code KA - KASQJAN T.E

Total Received (DR) 384870.00 **Total Payment (CR)** 384870.00

Voucher Details

A/C Head 54 - HEAD OFFICE REMIT Choose **SubHead** 860 - HEAD OFFICE REMIT Choose Add
Cost Center Edit
Bill No. Remove
Bill Type Remove
Bill Amt Remove
Adv No Remove
Party Remove
Amount 384870.00
Pending Amt Remove
Advance Remove

A/C Head	Subhead	CostCentre	Customer	Bill No.	Dr Amount	Cr Amount	Narration
54 - HEAD OFFI...	860 - HEAD OF...				0.00	384870.00	

- Single voucher form used for cash/ bank payments and receipts
- Multiple entries can be made in a single voucher

Journal Voucher Entry

- Journal voucher allows multiple entries in a single voucher
- Can be saved only if total debit and credit agrees
- Difference while making entries shown in the voucher real time

Journal Voucher Entry

Print Voucher Edit Voucher

Company C1 Company DOOTERIAH AND KALEJVALLEY TEA ESTATES PVT LTD
 Garden G1 Garden DOOTERIAH TEA ESTATE

Voucher No. JV01338 Voucher Date 08/05/2007

Narration1 User Narration
 Narration2 User Narration

Voucher Details

A/C Head A001 - MATURE TEA MAJ Choose SubHead A25 - OTHER MONTHLY R Choose Add
 Cost Center BL01-BALASUN DIV. Party AC4589-RAM BOSE Edit
 Bill No. BOL4596 Dr Cr Amount (Dr) 114 Remove
 Bill Type JB Bill Amt 364.00 Pending Amt 114.00

A/C Head	Subhead	Cost Centre	Customer	Bill No.	Dr Amount	Cr Amount	Narr
A001 - MATURE...	A25 - OTHER ...	BL01-BALASU...	AC4589-RAM B...	BOL4596	114.00	0.00	
							Total (Dr)
							114.00
							Total (Cr)
							0.00
							Diff (Dr)
							114.00

Tuesday, May 08, 2007

Cash and Bank Books

MANABARRIE TEA CO.LTD
KACHARIGAON TEA ESTATE

Cash and Bank Book

From Date :	01/07/2009					
Date	Ref No	Cheque No Date Drawn Bank	Account Head	Account Sub Head	Party Name	
ACCOUNT HEAD - BANK						
UCO BANK MANAGER A/C (RANGAPARA)						
OPENING BALANCE (Rs.):			94,755.37 (Dr)			
01/07/2009	CT00104	599839 01/07/2009	0025 BANK	07-UCO BANK MANAGER A/C (RANGAPARA)		
CASH WITH DRAWN FROM UCO BANK FOR G/LEAF & EXCISEDUTY PAYMENT						
Day Wise Closes 245,244.63(Cr)						
02/07/2009	BR00046	T/T 02/07/2009	0027 H O REMITTANCE	00027-HO REMITTANCE		
FUND TRANSFER FROM H.O AS REMITTANCE TO UCO BANK RPN.D.T. 2.07.09						
Day Wise Closes 1,754,755.37(Dr)						
04/07/2009	BP00214	599841 04/07/2009	0035 LIABILITY / ADV A/C ACCOUNTABLE MISC. & PD TO DEKA ASSOCIATES AGST BIL NO. 051/09-10, 063/09-10 D.T. 7.06.09 & 21.06.09	SD01-SUNDRY CREDITORS	DEKA ASSOCIATES	
04/07/2009	CT00105	599840 04/07/2009	0025 BANK	07-UCO BANK MANAGER A/C (RANGAPARA)		
CASH WITHDRAWN FROM UCO BANK FOR WAGES & OTHER PAYMENT						
Day Wise Closes 1,111,705.37(Dr)						
06/07/2009	BP00215	599842 06/07/2009	0029 TOPIA TEA ESTATE	029-TOPIA TEA ESTATE		
PD TOWARDS THE DEPOSIT OF P.F CONT. FROM 4.06.09 TO 10.06.09 OF TOPIA T.E						
06/07/2009	BP00216	599882 06/07/2009	0035 LIABILITY / ADV A/C ACCOUNTABLE MISC. & PD TOWARDS THE DEPOSIT OF P.F CONT. FROM 03.06.09 TO 09.06.09 OF KGTE	PF1-PF LAIBILITY		
06/07/2009	BP00217	599843 06/07/2009	0035 LIABILITY / ADV A/C ACCOUNTABLE MISC. & PD TO SAHA PHARMACY AGST MEDICINE SUPPLY	SD01-SUNDRY CREDITORS	SAHA PHARMACY	
06/07/2009	BP00218	599844 06/07/2009	0035 LIABILITY / ADV A/C ACCOUNTABLE MISC. & PD TO MEDICINE MART AGST BILL NO. 580,581 DTD 26.06.09	SD01-SUNDRY CREDITORS	MEDICINE MART	
06/07/2009	BP00219	599845 06/07/2009	0035 LIABILITY / ADV A/C ACCOUNTABLE MISC. & PD TO DIC AGST BILL NO. 09/06/218 DTD 6.06.09	SD01-SUNDRY CREDITORS	DURUNG INDUSTRIES CORPORATION	

- Cash and Bank books available on screen or print with all details of receipts and payments

General Ledger/Sub Ledgers

BOKAHOLA TEA									
FOR THE PERIOD		01/04/2008		GENERAL LEDGER WITH SUBLEDGER REPORT				TO	:
DATE	V. NO.	PARTY CODE	PARTY NAME	NARRATION:	CHEQUE NO	AMOUNT (Dr.)	AMC		
ACCOUNT HEAD	01		CULTIVATION		Op. Balance:	0.00 (Dr)			
ACCOUNT SUB HEAD	115		BAMBOO BARI		Op. Balance:	0.00 (Dr)			
17/01/2009	JV0247			Worker Salary Purpose BL <P>		789.75			
03/01/2009	JV0588			Worker Salary Purpose BL -BOLOMA T.E <P>		643.50			
				21/12/2008 - 03/01/2009					
06/12/2008	JV0109			Worker Salary purpose		819.00			
20/12/2008	JV0131			Worker Salary purpose		819.00			
31/01/2009	JV0273			Worker Salary Purpose BL <P>		643.50			
14/02/2009	JV0451			Worker Salary Purpose BL -BOLOMA T.E <P>		819.00			
				01/02/2009 - 14/02/2009					
				CLOSING		4,533.75(Dr)		4,533.75	
ACCOUNT SUB HEAD	131		BUSH SENI CAUSTIC WASTE		Op. Balance:	0.00 (Dr)			
01/04/2008						0.00			
				CLOSING		0.00		0.00	
ACCOUNT SUB HEAD	129		BUSH SENI DEFOLIATION		Op. Balance:	0.00 (Dr)			
31/01/2009	JV0273			Worker Salary Purpose BL <P>		58.50			
				CLOSING		58.50(Dr)		58.50	
ACCOUNT SUB HEAD	132		BUSH SENI DESNAGGING		Op. Balance:	0.00 (Dr)			
20/12/2008	JV0204			Worker Salary Purpose SR <P>		58.50			
				CLOSING		58.50(Dr)		58.50	
ACCOUNT SUB HEAD	128		BUSH SENI HCO/DEBANJI		Op. Balance:	0.00 (Dr)			
06/12/2008	JV0107			Worker Salary purpose		16,497.00			
03/01/2009	JV0592			Worker Salary Purpose BO -BOIDEHA T.E <P>		5,616.00			
				21/12/2008 - 03/01/2009					
03/01/2009	JV0587			Worker Salary Purpose BS -BOSABARI T.E <T>		7,020.00			
				21/12/2008 - 03/01/2009					
20/12/2008	JV0130			Worker Salary purpose		3,393.00			
20/12/2008	JV0209			Worker Salary Purpose RM <T>		2,730.00			
06/12/2008	JV0125			Worker Salary purpose		175.50			
20/12/2008	JV0206			Worker Salary Purpose KA <P>		819.00			
03/01/2009	JV0593			Worker Salary Purpose BO -BOIDEHA T.E <T>		10,883.04			
				21/12/2008 - 03/01/2009					
17/01/2009	JV0251			Worker Salary Purpose BO <P>		5,499.00			

- Account head wise General Ledger/sub-ledgers available for detailed analysis of accounts head wise

Trial Balance

MANABARRIE TEA CO.LTD KACHARIGAON TEA ESTATE

GENERAL LEDGER TRIAL BALANCE AS ON : 31-07-2009

OPENING BALANCE AS ON : 01-07-2009

Page: 1

0001 ESTABLISHMENT MANAGERIAL

ACCOUNT SUBHEAD	DR---OPENING BALANCE---CR	DR---TRANSACTIONS---CR	DR---CLOSING BALANCE---CR
002-GARDEN ASSISTANT	37,350.00	0.00	37,350.00
003-FACTORY ASSISTANT	26,745.00	0.00	26,745.00
008-MAINTENANCE OF BUNGALOWS	4,500.00	0.00	4,500.00
009-ALLOWANCES	9,000.00	0.00	9,000.00
Head TOTAL :	77,595.00	0.00	77,595.00
RUNNING TOTAL	77,595.00	77,595.00	77,595.00

0002 STAFF

ACCOUNT SUBHEAD	DR---OPENING BALANCE---CR	DR---TRANSACTIONS---CR	DR---CLOSING BALANCE---CR
013-HEAD MOHURIRS	26,428.68	0.00	26,428.68
014-MOHURIRS (GARDEN)	52,064.28	0.00	52,064.28
016-CARPENTER	10,635.49	0.00	10,635.49
017-ELETRICIAN	13,735.14	0.00	13,735.14
018-FITTER & MECHANICS	101,395.89	117.00	101,512.89
020-CYCLE ALLOWANCE	1,470.00	0.00	1,470.00
021-APPRENTICE	4,950.00	0.00	4,950.00
023-SIRDARS	109,306.73	0.00	109,306.73

Trial Balance on any date is available with opening/transaction/closing

3M Monthly Expenditure Statement

BOKAHOLA TEA BOKAHOLA TEA ESTATE						
Monthly Accounts 3M Statement for the month						December
Sub Code & Sub Head Name	Expenses for the Month				Expenses	
	Establishment & Wage	Stores	Cash	Total	Establishment & Wage	Stores
3K -BOKAHOLA T.E 01 CULTIVATION						
084 PLP PRUNING LP	14,771.39	0.00	0.00	14,771.39	16,350.91	0.00
085 PDK PRUNING DS	110,389.66	0.00	0.00	110,389.66	128,066.70	0.00
086 PURNING MS	58.50	0.00	0.00	58.50	58.50	0.00
088 KNIFE CLEANING OPERATION	5,279.80	0.00	0.00	5,279.80	5,279.80	0.00
090 CHEELING	0.00	0.00	0.00	0.00	994.50	0.00
092 DRAINS CLEANING	21,791.25	0.00	0.00	21,791.25	26,120.25	0.00
094 LEVELING GROUND	6,201.00	0.00	0.00	6,201.00	10,237.50	0.00
095 TERMITE CONTROL	58.50	0.00	0.00	58.50	58.50	0.00
098 HAND WEEDING	0.00	0.00	0.00	0.00	2,954.59	0.00
101 MULCHING	2,384.09	0.00	0.00	2,384.09	5,602.13	0.00
108 LOPING	1,170.00	0.00	0.00	1,170.00	1,170.00	0.00
110 JUNGLE CLEARING	0.00	0.00	0.00	0.00	994.50	0.00
117 PADDY CULTIVATION	204.75	0.00	0.00	204.75	204.75	0.00
120 GHAIWALLA	0.00	0.00	0.00	0.00	877.50	0.00
122 PRUNING MOTHER BUSH	0.00	0.00	0.00	0.00	585.00	0.00
134 SICKLING	0.00	0.00	0.00	0.00	702.00	0.00
	162,308.94	0.00	0.00	162,308.94	200,257.13	0.00

- Monthly Estate Accounts in 3M format: Man (Wages), Material (Stores) and Money (Cash/Bank)
- For the month and to date status
- Comparison with Estimate and variance (from Budget system)

3M Monthly Expenses Budget Variance

BOKAHOLA TEA											
BOKAHOLA TEA ESTATE											
Mar 2,009											
Sub Code & Sub Head Name	Expenses for the Month						Expenses Till Date				
	Establishment & Wage	Stores	Cash	Total	Budget Month	Variance	Establishment & Wage	Stores	Cash	Total	Budget YTD
AB -ABHOLANTE											
01											
CULTIVATION											
081 %	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
082 WATER PUMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
083 FMP PRUNING MP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
084 PLP PRUNING LP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
085 PDK PRUNING DS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
086 TURNING MS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
087 PRUNING LOS	0.00	0.00	0.00	0.00	0.00	0.00	1,228.50	0.00	0.00	1,228.50	0.00
088 KNIFE CLEANING OPERATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
089 DEFOILATION/HAND LEVELLING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
090 CHEELING	2,691.00	0.00	0.00	2,691.00	0.00	-2,691.00	9,799.61	0.00	0.00	9,799.61	0.00
091 HOWING	20,917.13	0.00	0.00	20,917.13	0.00	-20,917.13	41,802.61	0.00	0.00	41,802.61	0.00
092 DRAINS CLEANING	3,480.77	0.00	0.00	3,480.77	0.00	-3,480.77	21,535.54	0.00	0.00	21,535.54	0.00
093 DRAINS DEEPENING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
094 LEVELING GROUND	0.00	0.00	0.00	0.00	0.00	0.00	5,325.00	0.00	0.00	5,325.00	0.00
095 TERMITE CONTROL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
096 UPROOTING DEAD BUSHES	0.00	0.00	0.00	0.00	0.00	0.00	994.50	0.00	0.00	994.50	0.00
097 UPROOTING SHADE TREES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
098 HAND WEEDING	8,716.72	0.00	0.00	8,716.72	0.00	-8,716.72	15,268.72	0.00	0.00	15,268.72	0.00
099 THULLING & HANDFORKING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100 FORKING	10,003.50	0.00	0.00	10,003.50	0.00	-10,003.50	10,003.50	0.00	0.00	10,003.50	0.00
101 MULCHING	11,349.08	0.00	0.00	11,349.08	0.00	-11,349.08	19,773.16	0.00	0.00	19,773.16	0.00
102 SECTIONAL PATH & BRIDGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
103 INFILLING VACANCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
104 INDOPAS IE	2,661.89	0.00	0.00	2,661.89	0.00	-2,661.89	4,914.20	0.00	0.00	4,914.20	0.00
105 FENCING REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Field

- Multiple years sectional history can be recorded for earlier years.
- Detailed nursery module
- Coverage of irrigation, spraying, drainage etc.
- Sectional reporting analyses the database as needed by the user e.g. prune wise, section wise, reporting of green leaf, yield etc.
- Leaf & Mandays as entered in Wages is updated in Sectional module to compute yield, productivity and MIS ratios: e.g. Leaf per Hec, Yield/per hec, pluckers/per Ha, Kgs per plucker

Division & Section Master

Section Master

Company Code: C1 Company Name: DOOTERIAH AND KALEIVALLEY TEA ESTATES

Garden Code: G1 Garden Name: MOHEEMA TEA ESTATE

Division No: D1 Division Name: MOHEEMA DIVISION

Section Name: SEC-01 MOHEEMA DIVISION

Date of Planting: 01/01/2000

Division Master

Company Code: C1 Company Name: DOOTERIAH AND KALEIVALLEY TEA ESTATES

Garden Code: G1 Garden Name: MOHEEMA TEA ESTATE

Division Code: D1

Division Name: MOHEEMA DIVISION ☐ As Other Garden

- Option to set up multiple divisions in the same estate
- Sections can be entered under the respective divisions

Prune Style Master

- Different pruning styles (DS, LS, UP etc) can be set up in the master

The screenshot shows a software window titled "Prune Style Master". It contains a toolbar with various icons for file operations and navigation. Below the toolbar, there are several input fields for data entry:

Company Code	C1	Company Name	DOOTERIAH AND KALEJVALLEY TEA ESTATES
Garden Code	G1	Garden Name	MOHEEMA TEA ESTATE
Activity	PRUNING		
Prune Style *	DS		
Interval Plucking Period (days) *	7		

Sectional History (Screen #1)

Section Details

General Information Activity Analysis

Company Code	C1	Company Name	DOOTERIAH AND KALEJVALLEY TEA		
Garden Code	G1	Garden Name	DOOTERIAH TEA ESTATE		
Division No *	SM	Name	SIMRIPANI		
Section No/ Name *	SEC-01 (SM)	Year *	2007	Year of Planting	01/01/1984

Area (hec) *	8.69	Area Under Tea(hec)	7.95	Drainage Type *	MAIN DRA
Replanted Area(Hec.)	0.00	Elevation (meter)	1200	Drain Depth(m.)	1.5
PH Value (Top Soil,Sub Soil)	0.00	No. of Rounds *	31	Status *	KUTTCHA
No. of Bushes	0	Bush Density	0.00	Area Covered	
No. of Times Irrigated	0	Last Irrigated	/ /	Old Tea	0.00
Nitrogen (kg.)	0.00	Phosphate (kg.)	0.00	Young Tea	0.00
Potassium (kg.)	0.00	Spacing of Bushes (meter)	0		
Split NPK (%)	0.00 0.00 0.00	Split2 NPK (%)	0.00 0.00 0.00		
Uprooted Area(Hec.)	1.25	Rejuvenated Area(Hec.)	0.00		
Rejuvenation					
Pests	RED SPIDER MARCH 2007				
Diseases					
Others					
Remarks					

Sectional History (Screen #2)

Section Details

General Information

Activity Analysis

Company Code

B1

Company Name

BOKAHOLA TEA ESTATE

Garden Code

BK

Garden Name

BOKAHOLA TEA

Division No *

SR

Name

SORAIPANI T.E

Section No/ Name *

1

Year *

2008

Prune Style *

UP

Area Plucked (hec.)

594.66

Leaf Plucked (Kg.)

103084.0

Last Day Plucked

/ /

Tea Made(Kg.)

24091.00

Man Days Used

6140

Tea Made(Ha)

40.51

Man Days (Ha)

10.33

Infilling Details

Bush/Shade type	Area Covered(hec.)	Plants Infilled

Bush Variety

Area Covered (hec.)

Plants Infilled

Add

Edit

Remove

Shade Tree Details

Shade Status	Shade Type	No of Trees

Shade Status

Shade Variety

No of Trees

Add

Edit

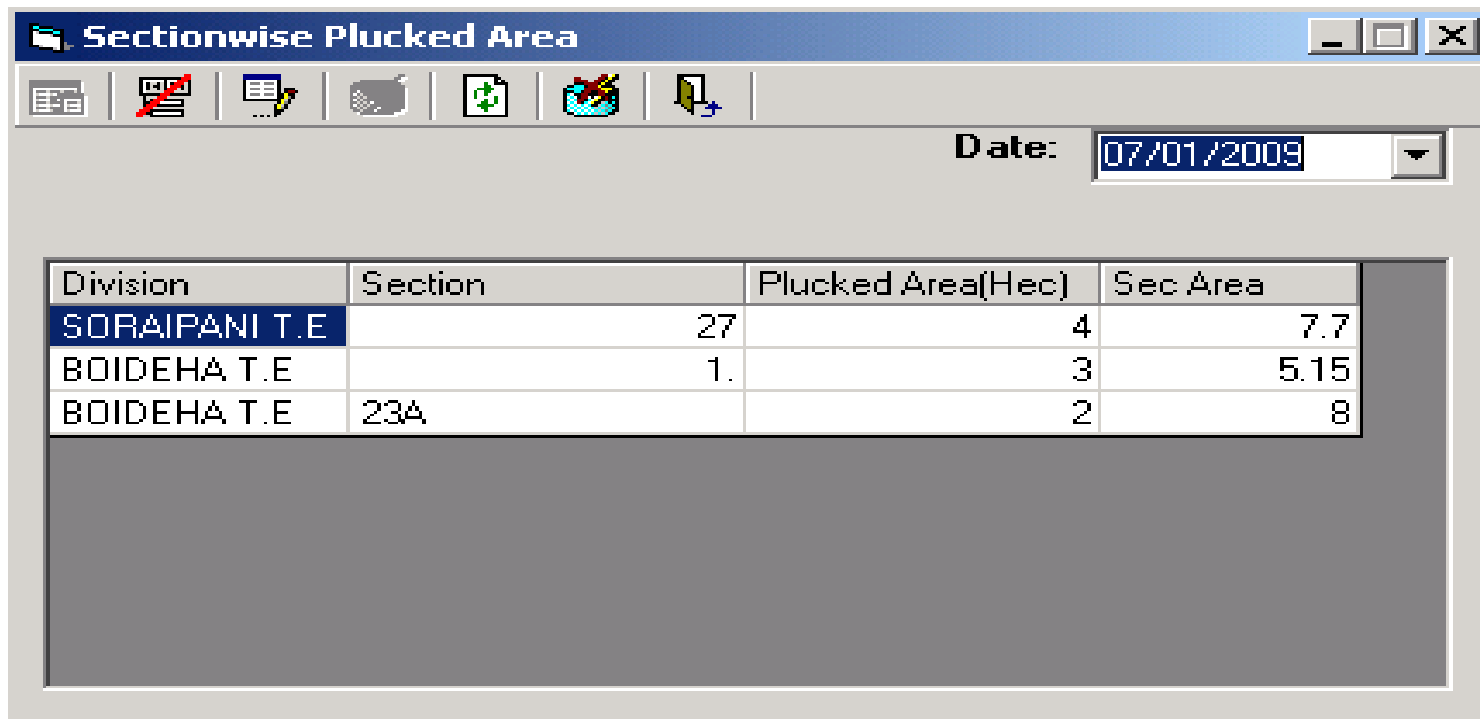
Remove

RDG

RDG Teapac - an ERP for Tea

77

Section Wise Area Plucked



Division	Section	Plucked Area(Hec)	Sec Area
SORAI PANI T.E	27	4	7.7
BOIDEHA T.E	1.	3	5.15
BOIDEHA T.E	23A	2	8

- The user can enter the area plucked in a given day against the actual section area.
- For control purpose screen will show only those sections which have been plucked as per the attendance entry for plucking

Daily Green Leaf Report

MANABARRIE TEA CO.LTD KACHARIGAON TEA ESTATE

DAILY GREEN LEAF REPORT

KACHARIGAON TEA ESTATE For the period : 10/06/2009 : 10/06/2009

Division	Green Leaf (P)	Green Leaf (T)	Green Leaf Total	Mandays (P)	Mandays (T)	Total Mandays	Kgs/Plucker (P)	Kgs/Plucker (T)	Area Plucked
Today									
KACHARICAON PART I	2,897.00	506.00	3,403.00	165	27	192.00	17.56	18.74	12.00
KACHARIGAON PART II	1,541.00	0.00	1,541.00	82	0	82.00	18.79	0.00	13.00
	4,438.00	506.00	4,944.00	247	27	274.00	17.97	18.74	25.00
Todate									
KACHARICAON PART I	823,333.00	521,969.00	1,345,302.00	54,287	15,886	70,173.33	15.17	32.86	36.00
KACHARIGAON PART II	445,872.00	570,394.00	1,016,266.00	29,278	14,248	43,525.95	15.23	40.03	15.80
	1,269,205.00	1,092,363.00	2,361,568.00	83,565	30,134	113,699.28	15.19	36.25	51.80

Area	Section	Area (Hect)	Area Covered Today	Area Covered Todate	Rounds
KACHARICAON PART I	01-SEC	12.00 12.00	12.00 12.00		36.00
KACHARIGAON PART II	20-SEC	13.00 13.00	13.00 13.00		15.80

MANABARRIE TEA CO.LTD KACHARIGAON TEA ESTATE

GREEN LEAF REPORT

From : 10-Jun-2009 To: 10-Jun-2009

Division_name	Leaf Plucked	Mandays	Area Plucked(Hec)	Kgs /Plucker	Plucker/Hec
KACHARIGAON PART II	1,541.00	82	13.00	18.79	6.31
KACHARICAON PART I	3,403.00	192	12.00	17.72	16.00
	4,944.00	274.00	25.00	18.04	10.96



Sectional Yield Report

DOOTERIAH AND KALEJ VALLEY TEA ESTATES PVT.LTD DOOTERIAH TEA ESTATE SECTIONAL YIELD REPORT

From Date: 01-Jan-2007 To Date: 31-Jul-2007

Division Name	Year Of Planting	Area Under Tea	Green Leaf	Mandays	Tea Made	Area Plucked	Leaf / Hec	Yield / Hec	Plucker / Hec	Kgs / Plucker
BALASUN SEC-1A	01/01/1907	5.06	1,213.00	123.00	405.02	2.12	572.17	80.04	58.02	9.86
SEC-1B	01/01/1907	4.04	1,459.00	79.00	487.16	0.00	0.00	120.58	0.00	18.47
SEC-03	01/01/1907	7.18	1,870.50	186.00	624.56	0.00	0.00	86.99	0.00	10.06
SEC-04	01/01/1907	5.28	855.00	79.00	285.48	2.54	336.61	54.07	31.10	10.82
SEC-05	01/01/1904	4.41	862.50	90.00	287.99	0.00	0.00	65.30	0.00	9.58
SEC-06	01/01/1904	3.18	1,532.00	133.00	511.53	0.00	0.00	160.86	0.00	11.52
SEC-07	01/01/1904	6.51	1,639.50	120.00	554.11	1.26	1,317.06	85.12	95.24	13.83
SEC-08	01/01/1904	3.66	890.00	68.00	297.17	0.00	0.00	81.19	0.00	13.09
SEC-09	01/01/1905	5.23	1,764.50	100.00	589.17	0.00	0.00	112.65	0.00	17.65
SEC-10	01/01/1930	8.98	440.00	56.00	146.92	0.00	0.00	16.36	0.00	7.86
SEC-11(BL)	01/01/1930	5.37	192.50	0.00	64.28	0.00	0.00	11.97	0.00	192.50
SEC-12	01/01/1985	6.18	544.00	58.00	181.64	9.32	58.37	29.39	6.22	9.38
SEC-15	01/01/1971	5.65	1,021.00	69.00	340.91	0.00	0.00	60.34	0.00	14.80
SEC-13A	01/01/1971	5.67	2.50	0.00	0.83	0.00	0.00	0.15	0.00	2.50
SEC-13B	01/01/1974	5.94	332.00	24.00	110.85	0.00	0.00	18.66	0.00	13.83
Total		82.34	14,634.00	1,185.00	4,887.63	15.24	2,284.22	983.68	190.58	355.74

- Green leaf and mandays can be analysed section wise
- Key indicators like Leaf/Ha, Yield/Ha, Kgs/plucker and Pluckers/Ha available from the system

Nursery Stock Register

MANABARRIE TEA CO.LTD

KACHARIGAON TEA ESTATE

NURSERY STOCK SUMMARY REPORT

From Date:- 01/11/2009 To Date:- 26/11/2009

Date:- 26-Nov-2009

Variety	Planted in Bed	Planted in Sleeves	Qty Issued	Qty Rejected/Adjusted	Closing Balance
TV24	70.00	0.00	55.00	5.00	10.00
TV27	80.00	0.00	50.00	10.00	20.00
TV28	100.00	0.00	75.00	12.00	13.00
Grand Total	250.00	0.00	180.00	27.00	43.00

- Details available for nursery stocks jat wise

Divisional Weather Report

MANABARRIE TEA CO.LTD KACHARIGAON TEA ESTATE DIVISIONAL WEATHER REPORT

FROM : 01/11/2009 TO : 26/11/2009

Run Date : 26/11/2009

Divn Code	Divn Name	Date	Rain Fall (CM)	Minimum Temp (C)	Maximum Temp (C)	Minimum Humidity (%)	Maximum Humidity (%)
P1	KACHARICAON PART I	24/11/2009	4.00	29.00	23.00	82.00	44.00
P1	KACHARICAON PART I	26/11/2009	3.70	35.00	20.00	85.00	46.00
P1	KACHARICAON PART I	07/11/2009	3.50	28.00	24.00	88.00	42.00
P1	KACHARICAON PART I	06/11/2009	3.50	31.00	23.00	85.00	45.00

- Weather information can be recorded through the system
- Rainfall data can later be mapped against crop month wise in a chart form

Irrigation Report

DOOTERIAH AND KALEJVALLEY TEA ESTATES PVT.LTD

DOOTERIAH TEA ESTATE

IRRIGATION PROGRESS REPORT

From: 01/01/2007 To: 31/12/2007

Run Date 16/02/2008

Div:Code	Sec Name	Irrigation Date	Sub Activity	No. Of Sett	Area Covered	Irrigation Hour	Fuel Nam	Fuel Consume	Unit	Power Consumed (kv)	Man Days
BL	SEC-1A (BL)	10/10/2007	IRRIGATI ON	3	1.23	8.00	H.S.D	10.00	LITRE	25	12.00
Total :					1.23						12.00

- Irrigation details and progress can be entered in the system and generated through this report

Sectional History Report

MANABARRIE TEA CO.LTD

KACHARIGAON TEA ESTATE

SECTION HISTORY FROM : 2009 TO 2009

Run Date : 21-Nov-20

Year	Division Code	Section Name	No Of Rounds	Prun Style	Total Area	Drain Status	Area Usable (Hect)	Vacant Area	Year Of Planting	Area Plucked (Hect)	Leaf Plucked (Kg)	Leaf/Hectare	Tea Made	Yield/Hectare/Round	Mand Use
2009	P1														
		01-SEC	0.75	DS	12.00	GOOD	8.80	3.20	01/01/1990	9.00	120.00	13.33	45.00	6.67	1
		01-A	0.96	LP	13.00	GOOD	12.50	0.50	01/01/1990	12.50	155.00	12.40	30.00	2.08	2
		02-SEC	0.71	UP	14.00	GOOD	10.00	4.00	01/01/1990	10.00	120.00	12.00	40.00	5.60	4
		01-B	1.00	LP	11.07	GOOD	11.07	0.00	01/01/1990	11.07				5.60	
		03-SEC	1.00	DS	10.85	GOOD	10.85	0.00	01/01/1990	10.85				5.60	
		03-SEC RP	1.00	UP	4.00	GOOD	4.00	0.00	01/01/1990	4.00				5.60	
		04-SEC	1.00	DS	4.75	GOOD	4.75	0.00	01/01/1990	4.75				5.60	
		04-SEC RPA	1.00	DS	4.60	GOOD	4.60	0.00	01/01/1990	4.60				5.60	
		04-SEC RPB	1.00	DS	4.25	GOOD	4.25	0.00	01/01/1990	4.25				5.60	
		05-SEC	1.00	UP	4.95	GOOD	4.95	0.00	01/01/1990	4.95				5.60	
		06-SEC	1.08	LP	3.00	GOOD	3.00	0.00	01/01/1990	3.25				5.17	
		06A-SEC	1.00	DUP	4.00	GOOD	4.00	0.00	01/01/1990	4.00				5.17	
		06-SEC EXT	1.00	DS	3.15	GOOD	3.15	0.00	01/01/1990	3.15				5.17	
		07-SEC	1.00	DS	4.61	GOOD	4.61	0.00	01/01/1990	4.61				5.17	
		08-SEC	1.00	UP	5.00	GOOD	5.00	0.00	01/01/1990	5.00				5.17	
		09-SEC	1.00	DUP	12.75	GOOD	12.75	0.00	01/01/1990	12.75				5.17	
		10-SEC	1.00	DS	3.00	GOOD	3.00	0.00	01/01/1990	3.00				5.17	
		11-SEC	1.00	LP	5.10	GOOD	5.10	0.00	01/01/1990	5.10				5.17	
		12-SEC EXT	1.00	LP	5.00	GOOD	5.00	0.00	01/01/1990	5.00				5.17	
		12-SECRP	1.00	UP	5.40	GOOD	5.40	0.00	01/01/1990	5.40				5.17	
		13-SEC	1.00	UP1	2.35	GOOD	2.35	0.00	01/01/1990	2.35				5.17	
		15-SEC	1.00	UP1	3.40	GOOD	3.40	0.00	01/01/1990	3.40				5.17	
		16-SEC	1.00	UP2	6.15	GOOD	6.15	0.00	01/01/1990	6.15				5.17	
		17-SEC	1.00	UP1	4.32	GOOD	4.32	0.00	01/01/1990	4.32				5.17	
		B.BARI	1.00	DS	4.55	GOOD	4.55	0.00	01/01/1990	4.55				5.17	
		K.BARI	1.00	DS	2.35	GOOD	2.35	0.00	01/01/1990	2.35				5.17	
		2-EXT	1.00	DS	4.95	GOOD	4.95	0.00	01/01/1990	4.95				5.17	
Total For P1			26.51		162.55		154.85	7.70		155.30	395.00	2.54	115.00	1.00	82.00
Grand Total :			26.51		162.55		154.85	7.70		155.30	395.00	2.54	115.00	1.00	82.00

- Year Wise Sectional History details can be generated from the System if the same is entered for earlier years

Sectional Yield Query

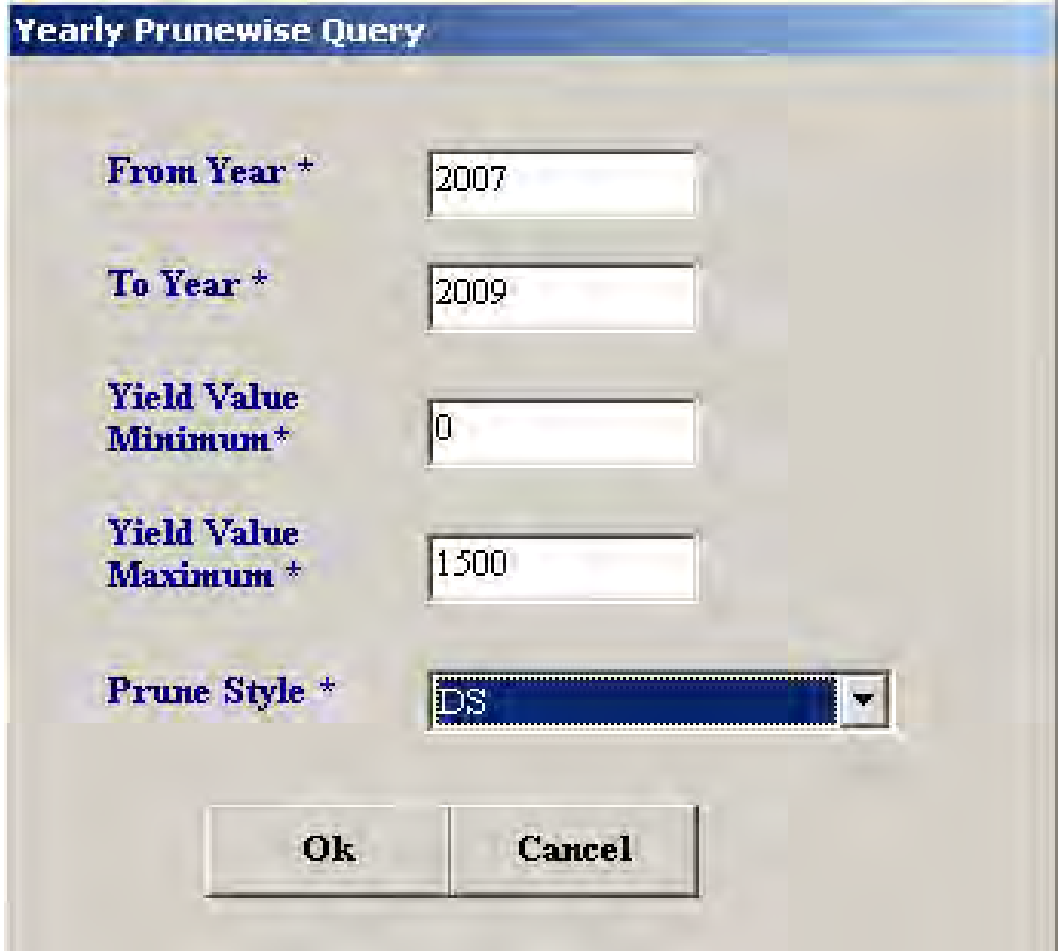
- User can query sectional yields within a range of years for all the sections division wise

Yearly Yield Query

Division *	P1 -KACHARIC ▾
From Year *	2007
To Year *	2009
Minimum Yield Value (Kg.)*	1000
Maximum Yield Value (Kg.)*	2000
<input type="button" value="Ok"/> <input type="button" value="Cancel"/>	

Pruning Style Yield Query

- Yields can be analysed pruning style wise (e.g. DS, LP etc) for a range of years and a range of yields



The screenshot shows a dialog box titled "Yearly Prunewise Query". It contains five input fields and two buttons at the bottom. The fields are labeled "From Year *", "To Year *", "Yield Value Minimum *", "Yield Value Maximum *", and "Prune Style *". The values entered are 2007, 2009, 0, 1500, and DS respectively. The "Prune Style" field is a dropdown menu with "DS" selected. The "Ok" and "Cancel" buttons are at the bottom.

Field	Value
From Year *	2007
To Year *	2009
Yield Value Minimum *	0
Yield Value Maximum *	1500
Prune Style *	DS

Manufacturing

- System allows manufacture of own leaf, bought leaf and other garden leaf either separately or together
- Detailed reports on drying, sorting, packing and despatch and invoicing
- Machine log book system
- Detailed Factory Report covers key indicators regarding manufacture
- Bought leaf receipt and accounting.

Green Leaf Weight Comparison

Actual Own Green Leaf as on

As on Date : 27/01/2009

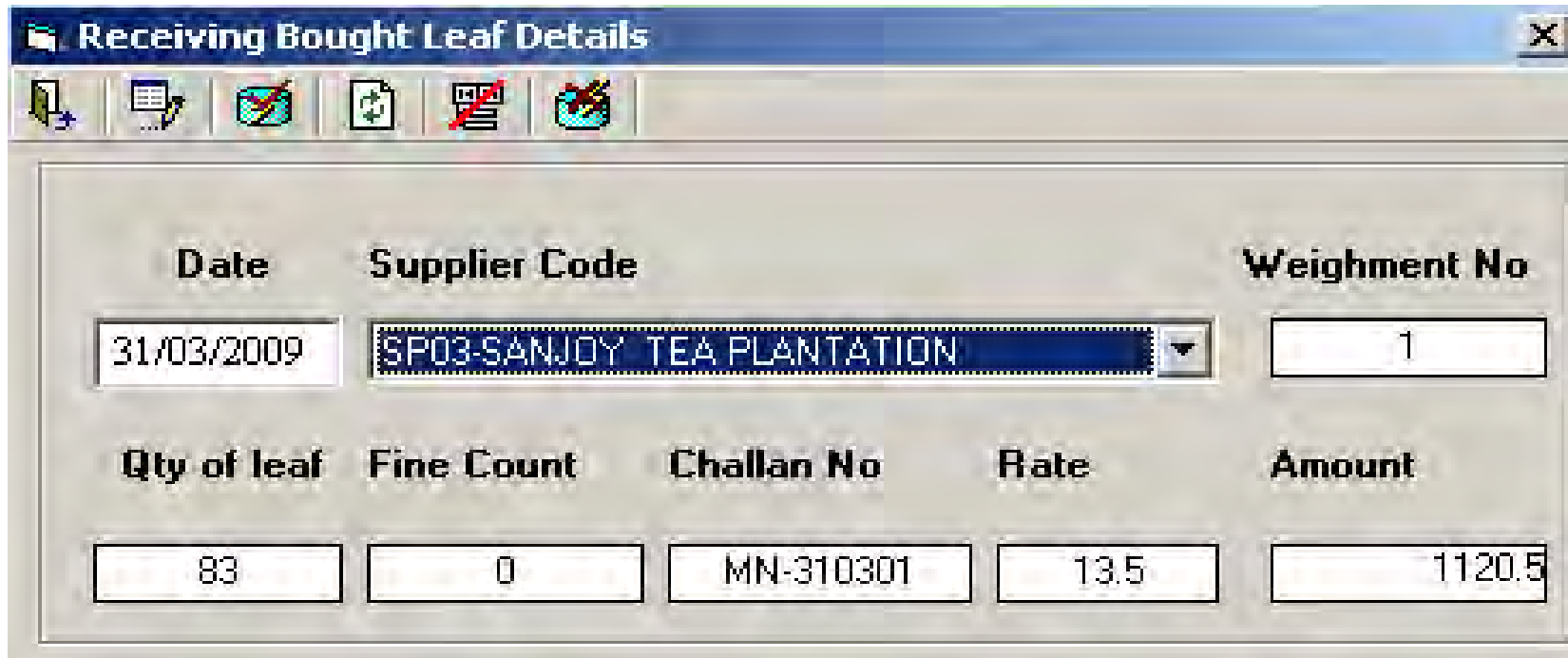
Total Actual Green Leaf : 758

Total Fact. Green Leaf : 1000

Division	Original Own Leaf	Fact. Green Leaf
BOKAHOLA T.E	0	0
BOSABARI T.E	0	0
BOLOMA T.E	0	42
BAGHSONG T.E	0	0
BOIDEHA T.E	409	409
HATKHOLA T.E	0	0
ABHOIJAN T.E	0	0
MEZENGA T.E	0	200
RAMANUGGER T.E	0	0
RAJABARI T.E	0	0
LETKOJAN T.E	0	0
SORAIPANI T.E	349	349
KASOJAN T.E	0	0

- Weighment at garden and factory can be compared

Supplier wise Bought Leaf Details



Receiving Bought Leaf Details

Date: 31/03/2009

Supplier Code: SP03-SANJOY TEA PLANTATION

Weighment No: 1

Qty of leaf	Fine Count	Challan No	Rate	Amount
83	0	MN-310301	13.5	1120.5

- Supplier wise bought leaf received can be entered weighment wise
- Fine leaf count if measured can be recorded
- Agreed rate can be input so amount due to the party can be computed from the system

Bought Leaf Report Supplier Wise

DOOTERIAH AND KALEJVALLEY TEA ESTATES PVT.LTD

DOOTERIAH TEA ESTATE

BOUGHT LEAF RECEIVED REPORT (DETAIL)

From Date 01-January-2007 To Date 31-December-2007

Date	Qty_Received	Fine Leaf Count (%)	Rate	Amt. Payable
E-03-QUEST				
14/08/07	4,500.00	80.00	6.00	27,000.00
E-06-SWASTIKA ENTERPRISES				
14/08/07	5,000.00	12.00	3.00	15,000.00
E-08-GOYAL SALES AGENCY				
01/01/07	5,500.00	50.00	3.00	16,500.00
15/10/07	5,600.00	20.00	3.00	16,800.00
Grand Total Amount: -				75,300.00

Cash (Sunday) Plucking Leaf

Cash Plucking Attendance Entry

Wage Date: 23/11/2009

Division: P2 - KACHARIGADON PART II

Section Name	Amount (Kg)
14-SEC	30
18-SEC	16
19-SEC	12
20-SEC	15
21-SEC	32
22-SEC	20
23-SEC	0
23A-SEC	0
24-SEC	13
25-SEC	12
Total	1950

- Green leaf from cash plucking is entered and updated in the sectional and manufacturing modules

Dryer Master

- Information on Dryers to be set up including last overhaul, throughput, date of installation etc

The screenshot shows a software window titled "Dryer Master". It contains a form with the following fields and values:

Company Code	C1	Company Name	DOOTERIAH AND KALEJVALLEY TEA ESTATES	
Garden Code	G1	Garden Name	MOHEEMA TEA ESTATE	
Dryer No *	DRY02			
Manufacturer	6FT. ECP DRYER		Installation Date	01/01/1900
Last Overhauling Date	01/02/2005		Throughput Rate	160.00

Dryer Details Log Report

DOOTERIAH AND KALEJVALLEY TEA DOOTERIAH TEA ESTATE

DRYER LOG REPORT

From Date 01/01/2007

To Date 12/31/2007

Dryer Date	Dryer_No	Fuel_Qty	Time_In	Time_Out	Withered_Tea_Wt	Man_Days	Made_Tea	Process_Tim	Production/Hr
11-Aug-2007									
	DRY 01	50	10:30	15:45	3,000.00	80.00	1,000.00	5.25	190.48
		50.00			3,000.00	80.00	1,000.00		
12-Aug-2007									
	DRY02	60	09:30	15:45	4,000.00	80.00	1,500.00	6.25	240.00
		60.00			4,000.00	80.00	1,500.00		
14-Aug-2007									
	DRY03	70	09:30	13:56	4,000.00	90.00	1,500.00	4.43	338.60
		70.00			4,000.00	90.00	1,500.00		

Tea Made Process Entry

Dryer Wise Information

Dryer No * Leaf Type * Date * Green Leaf

Fuel/Gas Qty *

Dryer Daily Details

Date *

Time In	Time Out	Weight Date	Withered Leaf Weight	MadeTea Weight	Green Leaf Weight	Fuel_Qty	Leaf_dat
09:30	14:56	19/08/2007	0	2200	6670.5	45	18/08/20

Time in (0-23) * Process Time Withered Leaf Weight (Kg.)

Time Out (0-23) * Made Tea (Kg.) *

Made Tea: 2200

Excess Tea Made



Excess Tea Made Report

Dryer No BK001

Date 31/03/2009

Exces Made Tea (Kgs) 2839

- The excess made tea found on physical verification/ dryer sweepings/ tea lying on the factory floor etc is to be taken into account as needed.

Tea Grade Wise Sorting

Tea Gradewise Sorting

Company Code: B1 Name: BOKAHOLA TEA ESTATE

Garden Code: BK Name: BOKAHOLA TEA

Unsorted Tea Date: 28/02/2009 28/02/2009

Last Sort Date: 03/03/2009


Tea Grade *: BOP Dryer No *: BK001

Sort Date *: 03/03/2009

Total Unsorted Tea Weight (Kg): 1869 Total Sorted Gross Weight (Kg): 300

- Grade-wise sorting of made tea can be entered in the system

Grade Wise Transfer of Tea



Transfer Date	<input type="text" value="23/11/2009"/>	Old Qty	New Qty
From Grade	<input type="text" value="BPS"/>	<input type="text" value="375"/>	<input type="text" value="355"/>
To Grade	<input type="text" value="DUST"/>	<input type="text" value="5"/>	<input type="text" value="25"/>
Transfer Quantity	<input type="text" value="25"/>		
Total Quantity of	<input type="text" value="DUST"/>		<input type="text" value="25"/>

Date	<input type="text" value="23/11/2009"/>	<input type="button" value="View"/>	<input type="button" value="Transfer"/>
Trans Grade	<input type="text" value="DUST"/>		

Daily Sorting Report

DAILY SORTING REPORT AS ON 12/31/2007

Period: From 01/01/2007 To: 12/31/2007 02/01/2008 7:02:20PM

<u>SORT_DATE</u>	<u>GRADE_NAME</u>	<u>GR_WT</u>
31-Dec-2007		
	FTGFOP1	1,000.00
	FTGFOP	400.00
	TGBOP	360.00
	Sub Total:	1,760.00
	Total:	1,760.00
	To_Date_Unsorted:	2,240.00
	To_Date_Sorted:	1,760.00

Daily Packing Report

BOKAHOLA TEA ESTATE BOKAHOLA TEA DAILY PACKING REPORT AS ON

Period: From: 01/01/2009

To: 21/03/2009

<u>Date</u>	<u>Grade.</u>	<u>Kg.</u>
05/02/2009	BP	637.00
	PF	432.00
	BOPS	288.00
	BOP-8B	248.00
		1,605.00
09/02/2009	DUST	400.00
	BOP1	270.00
	PF1	297.00
		967.00
14/02/2009	BP	330.00
	PF	360.00
		690.00
16/02/2009	DUST	440.00
	PF1	264.00
		704.00
23/02/2009	BP	264.00
	PF	216.00
	BOPS	224.00
	CD1	280.00
		984.00
28/02/2009	BP	330.00
	BOP	155.00
	PF	180.00
		665.00

Green Leaf Arrived & Tea Manufactured

BOKAHOLA TEA ESTATE BOKAHOLA TEA

ARRIVED GREEN LEAF AND TEA MANUFACTURING REPORT

From Date : 01/01/2009

To

Date	Own Green Leaf	Bought Leaf	Other Green Leaf	Total Leaf	Own Made Tea	Bought Leaf Made Tea	Other Made Tea	All Made Tea	Total Tea
30/01/2009	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,997.00	3,997.00
13/02/2009	3,015.00	1,288.00	0.00	4,303.00	0.00	0.00	0.00	1,110.00	1,110.00
21/02/2009	4,671.00	688.00	0.00	5,359.00	0.00	0.00	0.00	1,391.00	1,391.00
27/02/2009	4,989.00	602.00	0.00	5,591.00	0.00	0.00	0.00	1,336.00	1,336.00
28/02/2009	8,438.00	598.00	0.00	9,036.00	0.00	0.00	0.00	2,045.00	2,045.00
Total :				24,289.00	Total :				9,879.00

- Daily information on Green Leaf arrived at the factory (own leaf and bought leaf) and tea made

Daily Factory Report

BOKAHOLA TEA ESTATE

BOKAHOLA TEA

Daily Factory Report

Report Date: 31-03-2009

Run Date: 10-10-2009

	Current Year			Previous Year		
	To Day	Month	Year	To Day	Month	Year
GreenLeaf	0.00	0.00	0.00	0.00	0.00	0.00
BoughtLeaf	350.00	10441.00	14217.00	0	0	0
Other Leaf	5,376.00	5,376.00	5,376.00	0.00	0.00	0.00
All Leaf	11,636.00	284,888.00	310,725.00	0.00	0.00	0.00
Total Green Leaf	5,376.00	5,376.00	5,376.00	0.00	0.00	0.00
Tea Made Own	0.00	0.00	0.00	0.00	0.00	0.00
Tea Made Bought	0.00	0.00	0.00	0.00	0.00	0.00
Tea Made Other	0.00	0.00	0.00	0.00	0.00	0.00
Tea Made All	2,839.00	70,156.00	76,439.00	0.00	0.00	0.00
Excess Tea Made	0.00	0.00	0.00	0.00	0.00	0.00
Total Made Tea	2,839.00	70,156.00	76,439.00	0.00	0.00	0.00
Tea Sorted	3,204.00	73,969.00	79,584.00	0.00	0.00	0.00
Tea Packed	3,204.00	73,969.00	79,584.00	0.00	0.00	0.00
Unsorted Tea	0.00	0.00	0.00	0.00	0.00	0.00
Unpacked Sorted Tea	0.00	0.00	0.00	0.00	0.00	0.00
Tea Despatched	0.00	0.00	0.00	0.00	0.00	0.00
Packed Not Despatch	45,545.00	61,213.00	62,253.00	0.00	0.00	0.00
Recovery %	24.40	24.63	24.60	0.00	0.00	0.00
Factory Mandays	126.50	2,683.50	6,994.50	0.00	0.00	37.00
Tea Made / Factory Mandays	22.44	26.14	10.93	0.00	0.00	0.00
Fuel Consumed Acc. to Master						
Coal	0.00	0.00	140.00	0.00	0.00	0.00
TD Oil	0.00	0.00	150.00	0.00	0.00	0.00
Gas	0.00	0.00	0.00	0.00	0.00	0.00

Reconciliation of Grade wise Production

MANABARRIE TEA CO.LTD KACHARIGAON TEA ESTATE Production Analysis Report

From Date 01/04/2009 To Date : 30/04/2009

Tea Made (Unsorted)			GRADE NAME			SORTED			PACKED			DESPA	
Up to	Between date	Todate				Opening Bal	Between Dt.	Todate	Opening Bal	Between Dt.	Todate	Opening Bal	Between Dt.
0.00	5,522.00	5,522.00											
			Saleable										
			BP			0.00	1,377.00	1,377.00	0.00	850.00	850.00	0.00	
			OF			0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			DUST			0.00	455.00	455.00	0.00	0.00	0.00	0.00	
			BOP			0.00	500.00	500.00	0.00	0.00	0.00	0.00	
			BPS			0.00	525.00	525.00	0.00	150.00	150.00	0.00	
			PD			0.00	655.00	655.00	0.00	252.00	252.00	0.00	
			BP1			0.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00	
			DUST1			0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			H.O.TEA			0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			L.TEA			0.00	0.00	0.00	0.00	0.00	0.00	0.00	
						0.00	4,512.00	4,512.00	0.00	1,252.00	1,252.00	0.00	
			UnSaleable										
			SAMPLE			0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			TEA WASTE			0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			ST/BT			0.00	0.00	0.00	0.00	0.00	0.00	0.00	
						0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			TOTAL			0.00	4,512.00	4,512.00	0.00	1,252.00	1,252.00	0.00	0.00
						Total Unsorted Closing Stock=			Total Unpacked Closing Stock=			Total packed But N=	
						1,010.00			3,260.00			1,2	

Invoice Entry Screen

Invoice Entry Form

General Invoice Accounts (Optional)

Invoice Initials

Invoice No. * BKT/0005/INV

Invoice Date * 02/08/2009 Despatch / Remove ☒ Yes Remove Date 03/08/2009

Packed Date * 01/08/2009 Destination * kolkata Vehicle No. AS01

Invoice Header Details

Serial No.* 1 From Station * KOLKATA Destination

Exemption Gate Pass GY12 Challan No.* CH554

Notification No. *

Despatch

Description

Consignee Addr

Consignee Phone

Invoice Details

Serial No	Tea Grade	Break SI No	No. of Bags	Size	SL. No.	Gross Weight (Kg / Chest)	Net Weight (Kg / Ches	Gross Weight	Net Weight
1	BP	00000-00000	10	69 X 54 X	1	32.00	32.00	320.00	320.00
2	BOP	00000-00000	10	69 X 54 X	2	32.00	32.00	320.00	320.00

Add Row **Remove Row**

Garden Invoice Register

BOKAHOLA TEA ESTATE

BOKAHOLA TEA

SALE INVOICE REGISTER FROM : 01/03/2009, TO : 31/03/2009

Run Date : 10/10/2

DATE	SPECIFICATION OF GOODS		NO & DESCRIPTION OF PACKAGES			AVG CNT OF PACKING		DUTIES IN RS.				TOTAL	
	INVOICE NO	GRADE NAME	SL FROM	SL TO	TOTAL PACK	DTLS OF PACK	GROSS	NET	CESS	BASIC	EDU. CESS		HED CESS
03/03/2009	Despatched	N0	Gate Pass no :	690	Challan no :	ch123							
	10		BP	10	5	69 X 54 X 26	170.00	165.00	49.50	0.00	0.99	0.50	
						TOTAL :	170.00	165.00	49.50	0.00	0.99	0.50	
03/03/2009	Despatched	N0	Gate Pass no :	690	Challan no :	ch123							
	11		BOP	11	5	69 X 54 X 26	160.00	155.00	46.50	0.00	0.93	0.47	
						TOTAL :	160.00	155.00	46.50	0.00	0.93	0.47	
03/03/2009	Despatched	N0	Gate Pass no :	690	Challan no :	ch123							
	12		PF	12	5	69 X 54 X 26	185.00	180.00	54.00	0.00	1.08	0.54	
						TOTAL :	185.00	180.00	54.00	0.00	1.08	0.54	
07/03/2009	Despatched	N0	Gate Pass no :	690	Challan no :	ch123							
	13		BP	13	12	69 X 54 X 26	516.00	504.00	151.20	0.00	3.02	1.51	
						TOTAL :	516.00	504.00	151.20	0.00	3.02	1.51	
07/03/2009	Despatched		Gate Pass no :	690	Challan no :	ch123							
	14					TOTAL :							
07/03/2009	Despatched	N0	Gate Pass no :	690	Challan no :	ch123							
	15		PD	15	10	69 X 54 X 26	450.00	440.00	132.00	0.00	2.64	1.32	
						TOTAL :	450.00	440.00	132.00	0.00	2.64	1.32	
07/03/2009	Despatched	N0	Gate Pass no :	690	Challan no :	ch123							
	16		D	16	9	69 X 54 X 26	423.00	414.00	124.20	0.00	2.48	1.24	
						TOTAL :	423.00	414.00	124.20	0.00	2.48	1.24	
07/03/2009	Despatched	N0	Gate Pass no :	690	Challan no :	ch123							
	17		BP	17	12	69 X 54 X 26	516.00	504.00	151.20	0.00	3.02	1.51	
						TOTAL :	516.00	504.00	151.20	0.00	3.02	1.51	
07/03/2009	Despatched	N0	Gate Pass no :	690	Challan no :	ch123							
	18		BOP	18	11	69 X 54 X 26	429.00	418.00	125.40	0.00	2.51	1.25	
						TOTAL :	429.00	418.00	125.40	0.00	2.51	1.25	
07/03/2009	Despatched	N0	Gate Pass no :	690	Challan no :	ch123							
	19		BOPSM	19	7	69 X 54 X 26	287.00	280.00	84.00	0.00	1.68	0.84	
						TOTAL :	287.00	280.00	84.00	0.00	1.68	0.84	
07/03/2009	Despatched		Gate Pass no :	690	Challan no :	ch123							
	20					TOTAL :							
07/03/2009	Despatched	N0	Gate Pass no :	690	Challan no :	ch123							
	21		BOPSM	21	7	69 X 54 X 26	287.00	280.00	84.00	0.00	1.68	0.84	
						TOTAL :	287.00	280.00	84.00	0.00	1.68	0.84	
07/03/2009	Despatched	N0	Gate Pass no :	690	Challan no :	ch123							
	22		BP	22	6	69 X 54 X 26	258.00	252.00	75.60	0.00	1.51	0.76	
						TOTAL :	258.00	252.00	75.60	0.00	1.51	0.76	

- Invoice Register can be generated from the system

Budget Module

- Budget is fully customisable and linked to Accounts
- Activity wise budget sheets prepared to ascertain both mandays and cost
- Budget can be revised
- Budget can be broken up month wise for tighter control of expenses
- Cost per kg and cost per hectare comparison

Budget Year Creation

- Budget year selection is flexible
- Same accounting period as financial year to be used

The screenshot shows a software window titled "Budget -- Budget Year" with a menu bar containing "Budget", "Print", "Process", and "Exit". The window displays a table of "Stored Budget Years" with the following data:

SI No.	Start Date	End Date	Current/Old
43	01-Jan-2006	31-Dec-2006	Current
44	01-Jan-2007	31-Dec-2007	Current
45	01-Jan-2007	31-Dec-2007	Current

Below the table, there are two input fields: "Chose Budget Period" with a dropdown menu showing "January -- December", and "Chose Budget Year" with a text box containing "2007". At the bottom, there are three buttons: "New", "Save", and "Exit".

Plucking Mandays Calculation

Plucking Mandays Calculation

Budget Mandatories

Budget No. **BOKAHOLA-2009-2010/1** Budget Date **03/06/2009**

Budget Period **01/04/2009** To **31/03/2010**

Estimated Yearly **400066** Kgs Estimated Recovery Ratio **22.73** %

Total Green Leaf Yield **1760291.9** Kgs Avg. Production/Plucker **26.01**

Estimated Mandays **67690** Type **CTC**

Month (2009)	Estimated Crop	Recovery Ratio	Green Leaf	Average Plucker Prod.	Mandays
April	23364	22.73	102801	17.48	5880
May	35486	22.73	156138	20.48	7625
June	42207	22.73	185711	23.21	8000
July	54009	22.73	237639	29.14	8155
August	61930	22.73	272493	34.06	8000
September	62410	22.73	274606	34.63	7930
October	58410	22.73	257003	36.3	7080
November	41927	22.73	184479	30.75	6000
December	7401	22.73	32565	11.97	2720
January	0	0	0	0	0
February	0	0	0	0	0
March	12922	22.73	56857	9.02	6300

- Crop, Recovery & mandays can be varied to achieve the budget

Account Wise Mandays & Amount

Activity Details

Activity Code

Activity Name

Wage Rate/Manday (in Rs.)

Permanent Temporary

Budget Mandatories

Choose a Budget No.

Budget Period To

Budget Type

Code	Name	Area (Hect.)	Rounds	Perm Mds /Hec/Rnd	Temp Mds /Hec/Rnd	Perm Mds	Temp Mds	Perm Wage (Rs)	Temp Wage (Rs)	Stores Rs)	Cash (Rs)	Total
WA01	DRAINING/DEEPENIN	0	0	0	0	304	0	16386	0	0	0	163
WA02	C.W.WEEDING/ERAD.	0	0	0	0	524	0	28244	0	0	0	282
WA03	CHEELING	0	0	0	0	2316	0	124832	0	0	0	1248
WA04	RAINS WEEDING	0	0	0	0	5852	0	315423	0	0	0	3154
WA05	HERBICIDES APPL.	0	0	0	0	1254	0	72255	0	64987	0	1372
WA07	PRUNING	0	0	0	0	1257	0	67752	0	2910	0	706
WA08	SKIFFING-DEEP	0	0	0	0	662	0	35682	0	0	0	356
WA09	SKIFFING-MEDIUM	0	0	0	0	0	0	0	0	0	0	0
WA10	UNPRUNED	0	0	0	0	750	0	40425	0	0	0	404

Enter Stores and Cash Breakup --- Press " H " or " h " --- in Stores and Cash Column

Total

Garden Area (Hec)

99.65

Permanent Mandays

Temporary Mandays

Permanent Wages (Rs)

Temporary Wages (Rs)

Stores (Rs)

Cash (Rs)

Wages (P&T) +Stores +Cash (Rs.)

Cost/Hectare (Rs)

Activity Wise Month Wise allocation of Expenditure

Activity Details

Activity Code **A001**

Activity Name **A001-MATURE TEA MAINTENANCE**

Budget Mandatories

Choose a Budget No. **BUD/DTKV/BL/2007/1**

Budget Period

01/01/2007

To

31/12/2007

Budget Type

Yearly

☐ Equally Div ☐ Manual Div

Code	Name	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
WA01	DRAINING/DEEPEN	2803	1078	3018	3234	2156	2156	1940	0	0	0	0	0	1638
WA02	C.W.WEEDING/ERAI	16709	6145	5390	0	0	0	0	0	0	0	0	0	2824
WA03	CHEELING	59290	10780	10780	0	0	0	0	0	0	0	0	43982	12483
WA04	RAINS WEEDING	0	0	0	21560	53900	64680	70070	45707	30723	26088	2695	0	31542
WA05	HERBICIDES APPL.	0	0	0	16593	25236	25236	28117	16593	25467	0	0	0	13724
WA07	PRUNING	38700	0	0	0	0	0	0	0	0	0	3665	28297	7066
WA08	SKIFFING-DEEP	0	0	0	0	0	0	0	9486	5390	0	2695	18110	3568
WA09	SKIFFING-MEDIUM	0	0	0	0	0	0	0	0	0	0	0	0	
WA10	UNPRUNED	10780	0	0	0	0	0	0	0	0	0	8085	21560	4042
WA11	CLEANINGOUT/HAN	0	0	0	0	0	0	0	0	0	0	0	0	
WA12	SHADE MAINTENAN	539	539	1078	1078	3234	539	755	2695	2479	970	2911	1078	1789
WA13	AGRO-CHEMICALS ,	16484	13603	22246	13603	22246	16484	13603	13603	22246	13603	21900	18904	20851
WA14	UPROOTING DEAD	539	0	539	539	539	539	0	539	539	1078	539	0	539
WA15	UPROOTING SHADE	0	0	0	0	0	0	0	0	0	0	0	0	
WA23	KNIFE CLEANING/D	0	0	0	0	0	0	0	0	0	0	0	0	
WA21	IRRIGATION	6143	6143	6143	2909	0	0	0	0	0	2909	2909	3826	3098
WA20	PLANT SANITATION	58294	27193	12835	0	0	0	0	0	13864	0	0	59486	17167

New

Save

Revise

Cancel

View

Calculator

Clear

<< Back

Exit

Budgeted Monthly Expenses

Monthwise Allocation of Funds

Budget Number : BOKAHOLA-2009-2010/1
For The Period From
01-Apr-2009 To 31-Mar-2010

Print Date

Account	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	D
CULTIVATION												
\\	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	C
WATER PUMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	C
PMP PRUNING MP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	C
PDK PRUNING DS	24,975.73	24,975.73	24,975.73	24,975.73	24,975.73	24,975.73	24,975.73	24,975.73	24,975.73	24,975.73	24,975.73	24,975.73
PURNING MS	3,648.61	3,648.61	3,648.61	3,648.61	3,648.61	3,648.61	3,648.61	3,648.61	3,648.61	3,648.61	3,648.61	3,648.61
PRUNING LOS	840.49	840.49	840.49	840.49	840.49	840.49	840.49	840.49	840.49	840.49	840.49	840.49
KNIFE CLEANING OPERATION	927.94	927.94	927.94	927.94	927.94	927.94	927.94	927.94	927.94	927.94	927.94	927.94
DEFOILATION/HAND LEVELLING	699.60	699.60	699.60	699.60	699.60	699.60	699.60	699.60	699.60	699.60	699.60	699.60
CHEELING	7,817.06	7,817.06	7,817.06	7,817.06	7,817.06	7,817.06	7,817.06	7,817.06	7,817.06	7,817.06	7,817.06	7,817.06
HOWING	7,996.82	7,996.82	7,996.82	7,996.82	7,996.82	7,996.82	7,996.82	7,996.82	7,996.82	7,996.82	7,996.82	7,996.82
DRAINS CLEANING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	C
DRAINS DEEPENING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	C

- Account Head wise monthly allocation of expenses can be viewed/printed

Activity wise Break Up Top Sheet

BUDGET TOP SHEET BREAKUP DETAILS

Sub head Code	Sub head Name	Area	Perm. Mandays	Temp. Mandays	Perm. Wages	Temp. Wages	Stores	Cash	Total
01	CULTIVATION								
081	\	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
082	WATER PUMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
083	PMP PRUNING MP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
084	PLP PRUNING LP	0.00	1,519.00	0.00	88,557.70	0.00	183.94	0.00	88,741.64
085	PDK PRUNING DS	0.00	3,810.00	0.00	222,123.00	0.00	77,585.78	0.00	299,708.78
086	PURNING MS	0.00	751.00	0.00	43,783.30	0.00	0.00	0.00	43,783.30
087	PRUNING LOS	0.00	173.00	0.00	10,085.90	0.00	0.00	0.00	10,085.90
088	KNIFE CLEANING OPERATION	0.00	191.00	0.00	11,135.30	0.00	0.00	0.00	11,135.30
089	DEFOILATION/HAND LEVELLING	0.00	144.00	0.00	8,395.20	0.00	0.00	0.00	8,395.20
090	CHEELING	0.00	1,609.00	0.00	93,804.70	0.00	0.00	0.00	93,804.70
091	HOWING	0.00	1,646.00	0.00	95,961.80	0.00	0.00	0.00	95,961.80
092	DRAINS CLEANING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
093	DRAINS DEEPENING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
094	LEVELING GROUND	0.00	2,258.00	0.00	131,641.40	0.00	0.00	0.00	131,641.40
095	TERMITE CONTROL	0.00	194.00	0.00	11,310.20	0.00	0.00	0.00	11,310.20
096	UPROOTING DEAD BUSHES	0.00	228.00	0.00	13,292.40	0.00	0.00	0.00	13,292.40
097	UPROOTING SHADE TREES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
098	HAND WEEDING	0.00	777.00	0.00	45,299.10	0.00	0.00	0.00	45,299.10
099	THULLING & HAND FORKING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100	FORKING	0.00	1,215.00	0.00	70,834.50	0.00	18,164.83	0.00	88,999.33
101	MULCHING	0.00	225.00	0.00	13,117.50	0.00	0.00	0.00	13,117.50

Details Of Revenue Expenditure

Budget Number : BOKAHOLA-2009-2010/1

For The Period From
01-Apr-2009 To 31-Mar-2010

Print Date : 24-Jun-2011

Garden Area : 21950 Hectares

Account Head		----- Mandays -----		----- Wages -----		Stores	Cash	Total	Cost Per Hect	Cost Per Kg.
		Permenant	Temporary	Permenant	Temporary					
01	CULTIVATION	24,412.00	0.00	1,423,219.60	0.00	95,934.55	0.00	1,519,154.15	6,320.98	0.86
02	PLUCKING EXPENCES	67,690.00	0.00	3,946,327.00	0.00	18,740.00	142,583.65	4,107,650.65	18,713.67	2.33
03	DEVELOPMENT	2,463.00	0.00	143,557.92	0.00	0.00	274,667.67	418,225.59	1,905.36	0.24
04	AGROO FORESTRY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05	MAINTENANCE GARDEN	576.00	0.00	33,580.80	0.00	121,125.00	0.00	154,705.80	704.81	0.09
06	NURSERY	6,243.00	0.00	363,960.00	0.00	0.00	71,576.90	435,536.90	1,984.22	0.25
07	SPRAYING & MANURING	15,236.00	0.00	888,251.65	0.00	453,700.91	0.00	2,341,952.56	10,669.49	1.33
08	MANUFACTURING EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09	TEA CHESTS/PACKING & SAMPLIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	POWER & FUEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11	EXCISE DUTY & EDUCATION CESS	0.00	0.00	0.00	0.00	0.00	563,293.42	563,293.42	2,566.26	0.32
12	PURCHASE ACCOUNTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13	MACHINERY REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14	BUILDING REPAIR	2,206.00	0.00	128,580.65	0.00	0.00	194,559.73	323,140.38	1,472.17	0.18
15	BUNGLOW MAINTANENCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
16	ELECTRICAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
17	GENERAL TRANSPORT	2,304.00	0.00	134,323.20	0.00	807,577.00	0.00	941,900.20	4,291.12	0.54
18	ROAD & BRIDGE	840.00	0.00	48,972.00	0.00	0.00	138,573.00	187,545.00	854.42	0.11
19	MISC. REPAIRS	0.00	0.00	0.00	0.00	0.00	65,400.00	65,400.00	297.95	0.04
20	ESTABLISHMENT	21,297.00	0.00	1,798,250.18	0.00	0.00	253,500.00	2,051,750.18	9,347.38	1.17
21	WELFARE	7,806.00	0.00	455,084.71	0.00	0.00	724,249.99	1,179,334.70	5,372.82	0.67
22	EMPLOYER CONTRIBUTION TO P F	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23	BONUS	0.00	0.00	0.00	0.00	0.00	818,682.00	818,682.00	3,729.76	0.47
24	LEAVE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25	FOOD STAFF	52.00	0.00	3,031.60	0.00	0.00	384,557.05	387,588.65	1,765.78	0.22
26	GREEN LEAF CARRYING EXE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27	POSTAGE TELEPHONE & COURIER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28	LAND REVENUE RATES & TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30	HOSPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	47,875.00	47,875.00	218.11	0.03
31	MISC. EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
32	INDIRECT EXPENCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
33	INTEREST ON LOAN AND BANK CH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42	GENERAL TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Case Study of an Estate in Assam using a DOS/Foxbase System #1

- 1) No integration between modules- all running in stand alone mode on separate computers
- 2) One user name and password known to all in the estate hence no security over the system. Database also open.
- 3) No module for field activities hence information like yield, sectional history, field MIS, nursery not available.
- 4) No process for bought leaf accounting only quantity being entered in factory module.
- 5) Green leaf total re-entered in Factory module and not linked with attendance entry. Reconciled manually.
- 6) Budget module being prepared in Excel and figures being input in the Accounts for comparison.
- 7) Labour Housing and welfare items not tracked through system

Case Study of an Estate in Assam using a DOS/Foxbase System #2

8. GRN entered in Stores and Bill in the Accounts and manual reconciliation between the two.
9. No system of processing purchase orders – system starts from GRN only.
10. No system of exception reporting for POs/GRN/Bills
11. Rations- Dependents added by +1 or +2; no names given and rations not linked with census
12. No Census book through the system
13. Lack of proper audit trails e.g. no way of checking whether fortnightly wages are correctly updated in accounts by cross checking with wages register summary.
14. DOS system no compatibility with Word/Excel or e mail

If you can.. With a mouse click..

- *identify low productivity pluckers..*
- *list unproductive mandays...*
- *print out a correct census...*
- *Locate long overdue purchase orders...*
- *Get the stock status of your critical inventory list...*
- *Analyse your budget variances...*
- *Obtain sectional yields...*
- *Compare overall costs and mandays across gardens...*
- *Look up and analyse your sectional history as you need...*

Then you don't need Teapac!

Company Background

- RDG Systems set up in 1994 to provide IT solutions to its clients
- Sister concern of Ray, Das and Gupta Chartered Accountants set up in 1987
- Have been providing specialized consulting, audit and systems advisory services for the **tea industry since 1989.**

Selected Clients & Assignments

YEAR	CLIENT	ASSIGNMENT
1989-91	Mcleod Russel – Williamson Magor Group	Rationalisation of systems and procedures between the two groups on take over of Mcleod Russel/Makum-Namdang by Williamson Magor
1998-02	Duncans Industries Ltd	Complete maintenance and networking support for all systems in 12 estates Dooars and Darjeeling
2001-08	Rossel Tea Limited	Internal Auditors Assam gardens
1999	Temi Tea Estate Sikkim	Development of an Operations and Systems Manual
2005	M K Shah Tea Group	Due Diligence of Rossel Industries at the time of purchase of the tea estates from Hindustan Lever Ltd
2005-07	Dooteriah / Kalej Valley Tea Estates, Darjeeling	Implementation of Teapac ERP Software in Darjeeling
2005-07	Moheema Tea Estate Assam	Implementation of Teapac ERP Software in Assam
2008-09	Bokahola Tea Group Assam	Teapac software implementation in thirteen gardens of the group based in Jorhat Assam
2008-09	Manabarrie Tea Co Ltd	Teapac Software Implementaion in Kacharigaon T.E.

Tea Estates using Teapac

- Kacharigaon Tea Estate
- Moheema Tea Estate
- Kasojan Tea Estate
- Bokahola Tea Estate
- Letekoojan Tea Estate
- Boideha Tea Estate
- Abhoyajan Tea Estate
- Topia Tea Estate
- Boloma Tea Estate
- Bosabari Tea Estate
- Rajabari Tea Estate
- Ramanugger Tea Estate
- Baghsong Tea Estate
- Mazengah Tea Estate
- Hatkola Estate
- Soraipani Tea Estate

Thank you!

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